Check Yourself: Revising

Presented by QEP and SSU Writing Center
The Writing Process

- Pre-Writing
- Drafting
- *Revising*
- Editing
- Publishing
Revising

- Read over the essay again.
- Think about what others have said about your essay—especially during peer tutoring sessions.
- Rearrange words or sentences, phrases or even entire ideas.
- Take out or add information.
- Check organization, accuracy of information, and coherency of essay.
Revising Questions

When revising, there are a number of questions you’ll have to ask about your paper. The following are questions about different aspects of your paper that will get you started in the revision process.
Examine the Balance

- Do you spend enough time on one trivial point and not enough on the important ones?
- Do you give lots of details early on but allow the paper to get thinner as you continue?
Check That You Have Kept Promises to Readers.

Does the paper...

• ...follow through on the thesis?

• ...support all the claims in the thesis?

• ...have a tone and formality appropriate to your audience?

Remember:

• A thesis makes a claim or an argument that another might dispute.

• A thesis points out reasons behind the said claim or argument.

• A thesis, in a nutshell, tells the reader what to expect from the paper.
Check the Organization

- Does your paper follow a pattern?
- Do you use effective transitions to take you from one point to another?
- Are your topics introduced properly?
- Would your paper read better if you moved things around?
Check the Organization

Outlining

- Make an outline of your paper as is.

- Examine the outline.
  - Is there coherence?
  - Problems with repetition?
  - Concerns with overall logic and transitions?
  - Does it answer the prompt?
Sectioning it Out

Write out section headings and put paragraphs under each. Examine each section:

- Can you distinguish between the paragraphs?
- Do the sections follow a logical order?
- In what order do you want to appear each section?

Look at the entire argument.

- Which section do you want to appear first?
Check your Information

- Are your facts accurate?
- Are any of your statements misleading?
- Have you provided details that corroborate your findings?
- Is everything cited correctly?
Check your Conclusion

- Does the last paragraph tie the paper together?
- Are you simply repeating what you’ve written in the earlier paragraphs?
- Do you briefly go over your main points again and remind the reader of the overall thesis and argument of your paper?
Any Questions?

Need me to return to a slide?
Proofreading/Editing
What is Proofreading?

- Examining your text carefully to find and correct typographical errors and mistakes in grammar, style, and spelling
Proofreading: The Process

- **Step One**: Before proofreading make sure that larger aspect of the paper have been revised (i.e. content, organization, style, etc.)

- **Step Two**: It is best to work from a hard copy of the paper, read the paper aloud and make notes or marks along the way to indicate and error.

- **Step Three**: Go back and correct the errors you found.
Proofing vs. Editing:

**Proofreading**
- To examine the text, looking for spelling errors, punctuation errors, typos and obvious errors.

**Editing**
- To examine the text with the intention of improving the flow and quality of writing which requires:
  - Freedom to omit entire sentences and rewrite paragraphs
  - Correcting grammatical errors
Additional Resources

Session II
SSU Writing Center

- We work on a one-to-one basis on any writing project – from brainstorming to revision to final touches. We work on essays, lab reports, resumes, formal letters of all types, master’s theses, work for publication, etc.
- We help everyone on campus.
- We identify your strong and not-so-strong writing habits and help you perfect your strengths and improve your potential strengths.
- We focus on Writing Across the Disciplines to include math, science, history, etc.
  - Faculty Writing Fellows
The Writing Center Does Not...

- Edit or change your ideas or words
- Type or write your work
- Take dropped off papers
- Determine or influence your grade (professors do!)
Writing Center Tips

- Plan to spend 30-60 minutes with your Writing Coach.
- If you know you need to print the paper you wish us to help with, come a few minutes early so it’s printed before your 30 minute appointment starts.
- If you plan to use our computers, know your SSU login.
- Bring your syllabus or writing assignment/guidelines.
SSU Writing Center Contact Info

- Location: Payne Hall, Room 201
- Phone: 912-358-4495
- Email: ssuwritingcenter@savannahstate.edu
- Hours: 8:00am to 6:00pm; 1st appt – 8:30am, last appt – 5:30pm
- Appointments work best: midterms, finals, presentations, & professor-required visits fill up our time quickly
Smarthinking.com

- Smarthinking is designed to assist secondary, post-secondary, and graduate students become stronger writers.
- Students receive a detailed, personalized critique of any written assignment, such as an essay, paragraph, report, or creative work.
- When applicable, students can select specialists such as ESL, Technical Writing, or Creative Writing experts.
- Students can submit writing 24 hours a day, seven days a week.
### You have access to these subjects

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Logging Onto Smarthinking.com

- All students of Savannah State already have activated accounts. To log in, your username is your Savannah State email address (johndoe@student.savannahstate.edu); your password is ssu.

- If you need any assistance logging in, please contact Ms. Duncan at 915-358-3151.
Questions?
Connect with us

Payne Hall Room 201
912-358-4495
ssuwritingcenter@savannahstate.edu

Twitter: @WriteSSU
FB: Quality Enhancement Plan for SSU
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