



Welcome, we are ecstatic that you have chosen to dine with us during your visit!

Group Dining Hall Services Visit Form

Note If you will be touring the campus with Admissions, you must have a tour confirmation before completing this form!

King-Frazier Dining Hall (All you can eat; operational hours are subject to change)			
Meal	Monday - Friday	Saturday	Sunday, Holidays
Breakfast	7:30 AM - 9:30 AM	9 AM - 10 AM	
Continental Breakfast	9:30 AM - 10:30 AM		
Brunch			10:30 AM - 2 PM
Lunch	11 AM - 2 PM	12 PM - 2 PM	
Lite Lunch	2 PM - 4 PM		
Dinner	4:30 PM - 8:30 PM	5 PM - 7 PM	5 PM - 7:30 PM

Today's date _____

Visit Date _____

Group/Org. Name _____

Org.'s Full Address _____

Responsible Party's Name _____

Contact Email _____

Contact Information Day Ph. _____ Evening Ph. _____ Fax _____

Payment Information Cash _____ Credit Card (Visa/MasterCard or Discover) _____ Check (No personal checks) _____

Georgia Sales Tax Exemption Form? Yes _____ No _____ (If yes, form must be provided at least 5 business days prior to visit)

Total number of participants (adults & children) _____ Total \$ _____

Place the total number of people that will be dining per meal period in the appropriate age group; children are 12 years and younger.

_____ Breakfast (\$7.10 per adult)	_____ Lunch (\$8.20 per adult)
_____ Breakfast (\$5.20 per child)	_____ Lunch (\$6.20 per child)
_____ Brunch (\$8.20 per adult)	_____ Dinner (\$8.80 per adult)
_____ Brunch (\$6.20 per child)	_____ Dinner (\$6.75 per child)

This "Group Dining Hall Services Visit Form" MUST be submitted within ten (10) business days prior to your date of service along with your participant sign-in log. Check-in on the date of service at the cashier desk in the dining hall.

Please complete the requested information and send by any of the following methods

Shannon Williams, Office Manager of Auxiliary Services, shannon.williams@thompsonhospitality.com
 Joe Davis, Director of Dining Services, jdavis@thompsonhospitality.com

Mail Savannah State University
 Thompson Hospitality
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 Savannah, Georgia 31404

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