

Savannah State University
Comprehensive Program Review Report

Academic Program:

Degrees/Majors Offered:

Faculty member(s) completing the CPR report:

Section I: Mission Review

- Relate the purpose and history of the department to the overall purpose and history of the University and College or School.
- Describe the structure of the department, including specific personnel responsibilities.

Section II: Accreditation (if applicable)

- List all accrediting bodies that are relevant to programs offered in the department.
- Describe the current accreditation status of each program in the department.
- Describe future accreditation plans, including brief needs and resource assessments.

Section III: Program Productivity (Credit Hours Generated and Degrees Granted)

- Based on the data in Appendix Tables 1 & 2, provide a narrative analysis of the degrees granted by the program and the credit hour production in core, upper-level undergraduate courses, and graduate programs (if applicable).
- Set goals and desired standard of achievement

Section IV: Program Viability

A. Faculty and student profiles

- Based on the data provided in Appendix Table 3, provide a narrative analysis of the majors and minors enrolled in the program. Indicate any trends in the data and provide justification if necessary.
- Based on the data provided in Appendix Tables 4 - 9, provide a narrative analysis of the program's faculty and student demographics, student-faculty ratios, average class sizes, and distribution of faculty by rank.
- Based on the data provided in Appendix Table 10, provide a narrative analysis of the program's retention rates and describe student recruitment and retention strategies used by the department.

- Set goals and desired standards of achievement.

B. Program Resources

- Quantify the following types of resources:
 - ✓ Fiscal
 - ✓ Physical facilities
 - ✓ Human
 - ✓ Library resources
 - ✓ Computers and other educational technologies

Section V: Program Quality

A. Curriculum

- Based on the data contained in Appendix Tables 11 - 13, provide a narrative analysis of the program's course offerings and how they meet student needs and progression toward graduation
- Describe any state-mandated instructional activities and how these mandates are being met.
- Indicate degree completion requirements in terms of semester hours; minimum credits to be earned; and special requirements, such as competency tests in the area.
- Explain the use of outside agencies for practice, co-ops and internships, consortium arrangements, and dual-degree programs.
- Describe the processes used to coordinate syllabi preparation for multi-section courses and all course offerings within the department.

B. Instruction

- Describe the methods of instruction traditionally used in the discipline and the relationships of these methods to those actually used by faculty in the program.
- Discuss the uses of technology for instruction in courses offered by the department, including distance education.

C. Students

- List the number of students per year who are admitted to graduate school or obtain jobs related to the discipline.
- List the number of graduates who attain career status consistent with student outcomes expressed by the department, including receipt of appropriate discipline specific certification and/or licensure.

- Describe the student recognition activities of the department.
- List and describe the student organizations associated with the department.
- Describe student participation in research and scholarly activity within the department, including incorporation of research/scholarly activity in courses and student publications.

D. Faculty

- Attach Faculty Credentials Academic Degrees Earned Report in Appendix B as evidence of educational background of faculty.
- Attach Faculty Credentials Report of Faculty Accomplishments in Appendix B as evidence of research and scholarly productivity.
- Describe the areas of expertise and interest represented in the department
- Attach Faculty Credentials Report of Professional Development Activities in Appendix B as evidence of faculty development.
- Describe the process of academic advising in the department.

E. Service

- Attach Faculty Credentials Report of General Service by Faculty in Appendix C as evidence of service to the university, local and regional community.
- List student organizations advised by each faculty member.
- List committee assignments for each faculty member.
- Describe student participation in service to the local and regional community, including service-learning opportunities provided by the department.

Section VI: Strategic Plan

- Describe your strategic plan including the program mission statement and goals and objectives you that will guide you until the next strategic planning cycle.
- Describe how this overall program plan fits into the University strategic plan.

Section VII: Program Outcomes Assessment

Use the Outcomes Assessment Plan and Results template to provide a detailed student outcomes analysis.

Section VIII: Summary and Implications of Findings

Summarize the strengths of the unit and opportunities for improvement based on information in sections I - VII

Appendix A

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Table 1: Degrees Granted

Table 2: Credit Hours Generated

Table 3: Majors and Minors

Table 4: Numbers by Class

Table 5: Distribution of Faculty and Students

Table 6: Average Class Size by Instructional Method

Table 7: Average Class Size Program vs. University

Table 8.1: Student-Faculty Ratio

Table 8.2: Courses Taught by Full Time versus Part Time Faculty

Table 8.3: Courses Taught by Faculty with Terminal Degrees

Table 9.1: Diversity of Program (Ethnicity)

Table 9.2: Diversity of Program (Race)

Table 10: Retention Rate

Tables 11 & 12: Courses and Offerings

Table 13: Course Offerings by Faculty

INSERT CRYSTAL REPORT HERE

Appendix B

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1. Academic Degrees Earned Report
2. Report of Faculty Accomplishments
3. Report of Professional Development Activities

INSERT FACULTY CREDENTIALS REPORTS HERE

Appendix C

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Report of General Service by Faculty

INSERT FACULTY CREDENTIALS REPORT HERE