

QUALITY ENHANCEMENT PLAN (QEP)

QEP STEERING COMMITTEE OVERVIEW

The SSU QEP Steering Committee is a temporary committee with an active life span of five (5) years established to perform the quality assurance functions of SSU in conjunction with SACSCOC standard 7.2 Quality Enhancement Plan. The QEP Steering Committee will consist of approximately 21 members to including the Chair. The QEP Steering Committee will perform the following duties:

Steering Committee:

The QEP steering committee consists of one (1) chair, seven (7) subcommittee chairs, and the president of the Student Government Association (SGA). The primary function of the steering committee is to ensure that each element of QEP development is coordinated and carried out in an efficient, complete, and timely manner. Ultimately, the steering committee will be responsible for delivering to the University Executive Leadership Council (ELC) a completed Quality Enhancement Plan. The QEP steering committee will meet two to three (2 to 3) times per month.

The focus of these meetings will vary depending on the phase of QEP development, but the principal goals of these meetings will be to:

- a) Keep all participants in the QEP development process informed of each subcommittee's progress;
- b) Vote on motions relevant to topic selection, communication strategies, and other aspects of QEP development; and
- c) Identify specific action steps designed to move the QEP forward.

There will be approximately seven (7) subcommittees:

- a) Topic Identification
- b) Literature Review
- c) Communications and Website Design
- d) Implementation
- e) Student Learning Outcome and Assessment
- f) Documentation Writing
- g) QEP Director Advertisement, Interview and Selection

