Meeting was called to order at 3:14 p.m.

I. The March 26, 2013 meeting minutes were approved.

II. VP Verret suggested that a motion be made to change council membership requirements.
   i. The council discussed removing the distinctions between faculty status
   ii. Motion made to nominate Dr. Jindani to replace Irma Gibson as a CLASS council member; motion carried
   iii. Motion made to nominate Dr. Rukmana for Secretary; motion carried
   iv. Dr. Rukmana made a motion to approve by-laws presented in the March meeting (which rid the council of distinction between council members); motion approved
   v. Dr. Hardy agreed to send out March by-laws to the council after the meeting
   vi. Dr. Brown nominated for the Graduate Student Affairs Committee

III. The council discussed the Non-Profit Certificate Program, presented by Dr. Rukmana
   i. Students must take 3 courses for concentration, 4 courses to constitute a certificate; 12 hours
   ii. Classes within the Certificate program are 500 level courses
   iii. Dr. David Bell is the point of contact for the program

V. Catalogue Updates
   i. Dr. Deloach reviewed the catalogue suspension policy and suggested that all department suspension policies be in line with the catalogue policy
   ii. Appeals should start at the department level
   iii. Dr. Kalantari suggest that recruitment be added to the mission statement
   iv. Motion made and carried for the mission statement to include “regional, national, and global”
   v. MPA catalogue changes were reviewed and approved
   vi. Dr. Deloach requested the master document (catalogue) so that she could highlight changes for the Social Work Dept.
   vii. December 15, 2013 is the established deadline for all catalogue edits in each department
VI. Dual Enrollment/MPA-MSUSP
i. The council discussed that dual enrollment would satisfy core requirements for both the MPA and MSUSP programs and participating students would graduate with two master's Degrees

ii. Dr. Kalantari suggested making Urban Studies a concentration.

iii. The council expressed the need to determine the demand for Dual Enrollment

iv. Motion was made and carried to approve Dual Enrollment to be sent of the BOR

v. A suggestion was made to re-examine the effectiveness of the dual program in Fall 2015

VII. Graduate Thesis Issues – MSMS
i. The council discussed the option of free access or an embargo on graduate student thesis papers. Students are facing difficulties with copyrights when they want to publish outside the University.

ii. A suggestion was made that the MS department should propose a delay to ProQuest and change or constrain the policies with special conditions (deposit theses in the library and sequester)

iii. Dr. Pride will address the matter further with the Dean of the Library, Ms. Fayoyin

VIII. Graduate Application Fee Increase
i. Action was made and carried to increase the graduate application fee from $25.00 to $35.00

IX. Miscellaneous Items
i. Dr. Rukmana and Dr. Pride addressed the need for more funding for graduate assistants

ii. The council discussed recruitment challenges and finding funding for assistants. There was also discussion of the need for a recruitment packet for all programs that all representatives can take on the road to promote SSU Graduate Studies

iii. Graduate Council portfolios are to be addressed on the next council agenda

iv. Meetings of the Graduate Council are established for the last Tuesday of every month at 4p.m for the Spring 2014 term.

Motion to Adjourn at 4:22p.m.

NOTE: Dr. Roenia Deloach will be absent from the council during the Spring semester.