
I. Meeting was called to order. Pride agreed to serve as the rotating recording secretary for the May 1 meeting. The agenda was approved.

II. The April 3, 2014 minutes were approved with modest modification to item VIII by Ouandlous to clarify that 1 year was referring to an academic year. Singh made motion to approve minutes and Ouandlous seconded.

III. Graduate Writing Course - Yount presented the course proposal for a 1 cr GRST Graduate Academic Writing class open to all graduate students. Jindani requested that it be changed to a 6000-level class. Jindani moved to approve the course with the amendments and the motion was approved.

IV. Discussion of whether graduate courses and curricular changes need to go through the Faculty Senate – Jenkins explained that Graduate Council curriculum approvals have never gone through the Faculty Senate as long as she has been at SSU. The sequence of approvals is department, college, and graduate council. Pride and Curran agreed that that is how they remember it. Ouandlous said that the checks and balances of the Faculty Senate are needed. Paz raised concerns on processing time of course approvals. Ouandlous stated that the Senate processes are no longer slow, but that the processes prior to arriving at MPCC and post-approval implementation can be slow. It was suggested that if the council wants to make the operational practice of curricular changes or updates only needing Graduate Council approval, then the issue should be moved to the Faculty Handbook committee for their consideration and formalization of the process.

V. Minimum test scores for admission – A statement for the Graduate Catalog was approved regarding standardized test (GRE, GMAT) results being an important part of the graduate application and that they will be considered during review of applicants. Each program had already submitted minimum or target scores to the Graduate Studies Office.
VI. **Student appeals process** – A statement regarding the student appeals process for graduate students was approved for the Graduate Catalog. Curran moved to approve it; Jindani seconded.

VII. **Full time enrollment definition for Graduate Catalog** – To assist the GI Bill/VA programs, language was approved stating that full-time enrollment is typically considered to be 9 cr, but may vary among degree programs.

VIII. **Graduate Student Association** – The Graduate Council voted to support a Graduate Student’s Association. Curran moved to approve; Pride seconded.

IX. **Graduate Faculty Applications** – It was noted that many need to renew their graduate faculty status. Kalantari stated that the procedure had been for the 3-person Graduate Faculty Committee to review all applications and approve or disapprove them. Jindani added that they made recommendations to the larger Graduate Council who approved or disapproved them. Curran raised concern that a 3-person committee would not have the expertise to approve/disapprove graduate faculty applications from a wide array of disciplines and that with so few individuals that politics would be more likely to become a factor in approvals/disapprovals than it would be if the larger council were to review applications and vote. The issue was tabled.

X. **A coding change was approved to replace “IP” with “I” (incomplete).** Jindani moved; Kalantari seconded.

XI. Discussion of the **Graduate Council Bylaws form for graduate faculty applications** was tabled.

XII. **Graduate student enrollment readmission process** – Language regarding enrollment requirements and the readmission process for graduate students was approved for inclusion in the Graduate Catalog. Curran moved to approve; Jindani seconded.

XIII. **Out-of-state tuition** – The issue of pursuing a reduction of out-of-state graduate students’ tuition to in-state rates was discussed. Curran agreed to draft a resolution regarding the issue.

XIV. **Meeting adjourned** – 5:33pm