



Savannah State University Faculty Senate Meeting

Minutes for Faculty Senate Meeting of Thursday, August 15, 2019

Senators Present: M. Adams, K. Aites (Vice-Chair), I. Brannen, G. Bowden (Parliamentarian), A. Chowdhury, C. Creekmur, C. Curran, C. Davis, D. Ebanks, E. Ekuase, J. Elmore, T. Renee Johnson, B. Kawasha, I. Korovyakovaskaya, Y. Liu, B. Lundy, L. Merchan Alvarez (Recording Secretary), A. Moore (Logistics Officer), S. Mullgrav, E. Nojang, P. Omuga, Y. Park, M. Prasad, P. Rivera, D. Ramirez-Valdez, D. Simmonds, K. Stewart, L. Tanksley, I. Tedrick, W. Tekalign, T. Walker, K. Walker, L. Yount, X. Ziang

Ex-Officio: K. Ballard Washington, L. Noble, C. Hoke, M. Mustafa, F. Williams

Visitors: Y. Asad, H. Attipoe, B. Bongang, S. Bhuiyan, T. Burch, F. Devine, S. Butler Lamar, J. Halpin, K. Jordan, K. Lingard, M. Moaveni, M. Mikhtar, S. Serdikoff, H. Tavossi, C. Thompson, G. Wang, J. West, P. West, L. Wyche, N. Wiggins

I. Call to Order (Aites)

Meeting call to order at 4:09 PM

II. Approval of Agenda (Aites) Motion to approve agenda

Motion: I. Tedrik; Second: S. Mullgrav

Votes: 34 Approved; 0

III. Approval of Minutes from April 23 and 30 Meeting (Aites)

Corrections: Senator Rivera was also sworn in as reelected senator.

April 30th discussion, Senator Tedrik correction “we should not get paid for service”.

Motion: P. Omuga; Second: I. Tedrik

Votes: 34 Approved; 0 Opposed

IV. Swearing In of New Senators (or Senators Not Previously Sworn In)

I. Korovyakovaskaya and Shalonda Mullgrav read their oaths and were sworn in.

V. President’s Report (Ballard-Washington)

President’s Report will be made available on Faculty Senate Website.

VI. Committee Reports

Senate Ad Hoc Committee on DF Rates (Halpin)

The Senate Ad Hoc Committee on DF Rates report was shared with the Senate and the President. Recommendation is that the use of DF rates be suspended.

For DF rates to be used, their calculation should be accurate. They should not be used as a decisive element of teaching effectiveness, but as a factor in deciding curricula modification.

Senate Ad Hoc Committee on DF Rates report will be made available on Faculty Senate Website.

VII. Announcements

a. Center for Teaching and Learning (Lingard)

The Center for Teaching and Learning is located in Whiting Hall, Room 203. The extension is x3308.

The center is looking at providing faculty grants. The center will also prepare information on Brain-based technology and learning about how to manage crises. The center will focus on offer workshops that are not supported by departments, such as smaller tutorials on web based resources (EAB, d21). A survey is forthcoming.

b. Faculty/Staff Annual Campaign (Thompson/Davis)

Dr. Cora Thompson and Mr. Marius Davis are co-chairs for the Faculty/Staff campaign this year. This year's motto is "Keep it 100".

Ways to give: Payroll deduction; Cash. For more information, contact Dr. Cora Thompson or your department representative.

c. "You Can Get Anywhere from Here" Radio Broadcast (Nicole Wiggins)

The Radio station has a new special project, "You Can Get Anywhere from Here" (funded by Title III). Students, faculty and staff are welcome to participate.

Great opportunity for you to share your program and/or accomplishments with the radio station and let the community know about the wonderful things that you are doing.

Internships are also available. To participate in these programs, please contact Ms. Nicole Wiggins at wigginsn@savannahstate.edu or ext. 4234.

d. Safety (President Ballard-Washington)

Requesting that faculty and staff wear their ID Badges. Students are being asked to do the same.

VIII. Dates

Fall 2019-2020 Faculty Senate Meeting Dates/Times/Location

- Tuesday, September 3 4pm Torian Auditorium
- Tuesday, October 1 4pm Torian Auditorium
- Tuesday, November 5 4pm Torian Auditorium
- Tuesday, December 3 4pm Torian Auditorium
- Tuesday, January 15 4pm Torian Auditorium

IX. Adjournment

Adjourned: 4:41 PM

Minutes prepared by Dr. Lina Merchan, Recording Secretary



Savannah State University Faculty Senate Meeting

Minutes for Special Meeting of Thursday, October 1st, 2019

Senators Present: A. Andersen, M. Adams, K. Aites (Vice Chair), I. Brannen, G. Bowden (Parliamentarian), C. Creekmur, D. Ebanks, E. Ekuase, J. Elmore, T. Renee Johnson, L. Merchan Alvarez (Recording Secretary), D. Michael, A. Moore (Logistics Officer), A. Mudrinich, E. Nojang, P. Omunga, Y. Park, M. Prasad, P. Rivera, D. Ramirez-Valdez, K. Stewart, L. Tanksley, I. Tedrick, W. Tekalign, T. Walker, K. Walker, L. Yount, X. Zhang

Ex-Officio: K. Ballard Washington, M. Kropiewnicki, L. Noble, M. Mustafa, F. Williams, D. Townsend, F. Walton, A. Ogletree-McDougal, S. McFall

Visitors: H. Attipoe, T. Burch, N. Cannonier, L. Cole, R. Hill, E. Hood, B. Kowasha, S. Butler Lamar, O. Lancu, M. Moaveni, S. Serdikoff, H. Tavossi, G. Wang, P. West, N. Silberg

- I. Call to Order (Aites) 4:06pm**
- II. Approval of Agenda (Aites) Motion to approve agenda**
Motion: Dr. Johnson; Second: Mr. Mudrinich
Votes: 28 Approved; 0 Opposed; 0 Abstain
- III. Approval of Minutes from August 15th (Aites)**
Motion: T. Walker
Second: K. Walker
Votes: 28 Approved; 0 Opposed; 0 Abstain
- IV. Swearing in of New Senators (or Senators Not Previously Sworn In)**
None
- V. President's Report (Ballard Washington)**

President's report will be made available on the Faculty Senate website.

The president mentioned that she had been in contact with the Office of IT regarding issues with Smart boards and white boards. According to the Office of IT, the main issues were in Dew Griffiths. Some faculty mentioned other classroom with technical issues. One faculty requested that the classroom scheduling system AdAstra be able to assign a classroom with a smart board to faculty that desire to it, or to prevent a

faculty from been assigned a classroom with a smart board who does not have a need for that type of technology.

VI. Old Business

a. Committee on committees:

The Committee on Committee contacted multiple faculty to invite them to serve on various committees. The committee prepared a presentation about the various committees, its members and proposed new members. The complete presentation will be available on the Faculty Senate website.

There was a discussion about the number of faculty on the Faculty Affairs committee. The Faculty Handbook mentions that this committee is comprised of 12 tenured faculty members, 4 from each College. Since the College of Education is a new College, there would need to be 16 senators in total on the committee. The Faculty handbook needs to be corrected to align with the correct number of colleges at the university. Dr. Yount requested that the 12 slots be distributed among the 4 colleges.

Motion: For the Faculty Affairs committee to convene, with 12 members, while the faculty handbook is corrected to include the correct number of colleges and the number of senators per college.

First: T. Walker

Second: P. Omunga

Votes: 28 Approved; 0 Opposed; 0 Abstain

There were some inconsistencies in the presentation regarding some members of various committees. The Deans will confirm the correct faculty in each committee.

Motion: For the committee on committees to reach out to the Deans to confirm the members of the various committees and to reaffirm the Ad-hoc Program Deactivation committee.

First: T. Walker

Second: K. Walker

Votes: 28 Approved; 0 Opposed; 0 Abstain

Dr. Aites mentioned that the Faculty Senate is still in the process of confirming which faculty are still at Savannah State and who is willing to serve.

Dr. Moore discussed that the Executive committee is updating the Faculty Senate website but in the past some committees haven't submitted reports with their

work or their members. The Faculty Senate wishes to improve in this regard moving forward.

There was a question about whether Department Chairs could be senators, and Mr. Mudrinich replied that, after some research, it was understood that they could be senators as long as they are not predominantly administrators. Chairs can be on committees, but there are certain limitations as prescribed by the bylaws.

b. New Programs and Curriculum Committee (Kropiewnicki)

The NPCC will meet second Tuesday of the month at 4pm :

October 8th, November 10th, and December 12th

Their email is NPCC@savannahstate.edu.

c. Important Dates:

Registration: October 22nd 9am

Homecoming: October 20-27

Downtown Parade: October 26

Midterm exams: October 11-15

Last day to withdraw October 19

Research Grant writing October 17 3:30pm in Hubert A 111

Hispanic Heritage until October 15

Please remind students about applying for FAFSA application as soon as possible.

VII. New Business

a. 2019-2020 Senate Goals

Embracing our city. The executive committee is working on organizing opportunities for faculty to engage among themselves and with our city.

VIII. Announcements

a. Faculty Staff Campaign (Mr. Davis and Dr. Cora Thompson)

Donations and pledges requested for students support. Pledges are available online. Faculty can choose where to send their support.

b. Faculty Senate meeting

• Tuesday, November 5 4pm Torian Auditorium

• Tuesday, December 3 4pm Torian Auditorium

• Tuesday, January 15 4pm Torian Auditorium

IX. Adjournment

Adjourn: 5:25 pm

Minutes prepared by Dr. Lina Merchan, Recording Secretary



Savannah State University Faculty Senate Meeting

Minutes for Faculty Senate Meeting on Thursday, November 5th, 2019

Senators Present: A. Andersen, M. Adams, K. Aites (Vice Chair), G. Bowden (Parliamentarian), I. Brannen, A. Chowdhury, C. Creekmur, D. Ebanks, E. Ekuase, R. Franklin, T. Renee Johnson, I. Korovyakovaskaya, B. Kawasha, L. Merchan Alvarez (Recording Secretary), D. Michael, A. Moore (Logistics Officer), A. Mudrinich, (Corresponding Secretary), S. Mullgrav, E. Nojang, P. Omunga, M. Prasad, P. Rivera, D. Ramirez-Valdez, D. Simmonds, L. Tanksley, I. Tedrick, T. Walker, K. Walker, L. Yount, X. Zhang

Ex-Officio: K. Ballard Washington, L. Noble, M. Mustafa, F. Williams, F. Walton, S. McFall

Visitors: J. Awe, P. Binda, S. Bhuiyan, T. Burch, N. Cannonier, D. Davis-Jackson, R. Hill, J. Lambright, O. Ianco, F. Mendelson, S. Mujumdar, P. Nyatuame, K. Platt, J. Trammel, Z. Qin, S. Serdikoff, H. Tavossi, P. West

I. Call to Order (Aites) 4:07pm

II. Approval of Agenda

Motion to approve the agenda with the addition of a Report from the Program Deactivation Committee.

First: Dr. P. Omunga

Second: Dr. J. Elmore

Votes: 30 Approved; 0 Opposed; 0 Abstain

III. Approval of Minutes from Oct 1st (Aites)

Motion to approve minutes from October 1st, including the correction to Dr. Kawasha to be listed as senator not as visitor.

First: Prof. Johnson

Second: Dr. K. Walker

Votes: 30 Approved; 0 Opposed; 0 Abstain

IV. President's Report (Ballard-Washington)

President Ballard Washington's report will be available in the Faculty Senate's website.

V. Old Business

Committee Reports

a. Modifications to Faculty Handbook (Aites)

1. During the General Faculty Meeting, the body was informed that President Dozier had approved changes made to the Faculty Handbook and the last version is available on the website.

2. It is a recommendation of the Faculty Handbook committee that SSU policy 2.3.4 and the Handbook on visiting handbook be changed to be in conformity with the Board of Regents. In our Faculty Handbook, visiting faculty are to be contracted for one year at a time, for a maximum of three years. The BOR Policy indicated that regular faculty, not hired through a competitive search, can be hired at most 2 years.

The faculty handbook committee will revisit the use of term visiting faculty. Employed time as temporary or visiting cannot be counted towards tenure.

Visiting faculty are hired on an emergency basis, and no competitive search is performed. There was a discussion as to what constitutes an emergency, the difference between temporary faculty and visiting faculty and whether the changes are retroactive. We can use BOR policy for limit on contract time and whether that time can be used for tenure evaluation.

Motion: To immediately change the number of years that visiting faculty can be hired from 3 to 2 years to be in compliance to BOR.

First: Prof. T. Walker

Second: Prof. K. Walker

Votes: 30 Approved; 0 Opposed; 0 Abstain

Motion: To remove the last line on the paragraph on visiting professors that looks at service at SSU counting towards tenure.

First: Prof. K. Walker

Second: Dr. Tedrick

Votes: 30 Approved; 0 Opposed; 0 Abstain

Motion: To charge the Faculty Handbook committee to look at our policy on faculty titles, visiting faculty, lecturer and senior lecturer to be in compliance with BOR.

First: Prof. T. Walker

Second: Prof. K. Walker

Votes: 30 Approved; 0 Opposed; 0 Abstain

b. **Committee on International Students, Programs, and Services** (Keevy)

Study Abroad proposals are being reviewed for Spring Break trips to Cuba and to Trinidad and Tobago, as well as summer programs to Costa Rica, Ghana and Japan.

There are also a couple of MOU opportunities with the University of Ghana and a Chinese University. The Chinese university is offering scholarships that include airfare and all expenses for two students.

Enrollment of international students has dropped because of difficulties getting visas.

The English as Second Language program has maintained its enrollment. It is continuous and self-supporting.

Most of the students have had to transfer to other universities after they complete their English training, because SSU doesn't have enough out-of-state tuition waivers.

We have several students complete our Peace Corps prep certification. Two students have left for Rwanda and Morocco, and one more is leaving in January for China.

c. **Faculty Engagement** (Bowden)

The executive committee has prepared a survey for faculty to sign up to do presentations for the community. The purpose is to let the community know about scholarship work done at SSU. A workshop will be organized to help faculty prepare engaging talks for the general public.

d. **Ad-hoc Program Deactivation committee** (Rivera)

The committee has served for a year and submitted its report with findings and suggestions. The committee will like to continue working on this topic.

Motion to continue the committee on program deactivations.

First: Dr. Anderson

Second: Dr. Bowden

Votes: 30 Approved; 0 Opposed; 0 Abstain

VI. New Business

a. **Disability Resource Center Presentation** (Awe)

Faculty have concerns about the mental health of some students. The Office of Disability Resource Center will organize some events for Spring. Before the year ends, we want to start a committee, with faculty and staff, in charge of planning services.

There is a new team member Mrs. Davis Jackson. She has experience with people with disability.

There is an online program available to faculty with avatars called Kognito. The program provides scenarios with questions about how to interact with different situations.

To accommodate students with disabilities, such as blindness: we need to upgrade technology. We need volunteers to read or help students. Faculty need to be told ahead of time of the needs of students.

To minimize risk of cheating, student shouldn't be allowed jackets, hats, bags and/or phones and nothing in pockets when taking tests at the disability center. They should sit facing cameras.

Award and reception. Nov 15th 4-7pm. King Frasier Ballroom SSU Tickets \$30. Business Casual. It is going towards housing for students to stay during summer.

Faculty can call and request a team member to talk to a class.

A discussion on Disability can also be added to the First Year Class. jacksondr@savannahstate.edu

b. **Open Enrollment- Spouse Surcharge** (HR representative)

Open Enrollment started this past Monday and will close this Friday.

Be mindful to check the Tobacco surcharge.

There is a new spousal surcharge: If your spouse is employed outside SSU and offered subsidized health insurance, but they choose not to receive it and choose to receive health insurance through SSU, there will be a \$100 per month surcharge in addition to the premium.

The USG is paying more for healthcare of spouse and dependents than for actual employees.

The rate was determined based of research. It is excluded for USG employees. There are multiple exclusions on USG website.

VII. Announcements

a. **Center for Teaching and Faculty Development** (Williams)

The new Center for Teaching and Faculty Development is located in Whiting Hall. They will work with Distance Learning and Faculty Development committees. They will also encourage the use of affordable

learning books.

- b. **Online Teaching Certification** (Nyatuame)
30 people have signed up for the Certification. Up until now, 75 have already finished the certification. There will be another training in the Spring.

2020 classes will appear in D2L on November 10th.

- c. **Important Dates**

November 14th - Founders Day 9:30am Student Union Ballroom.

December 13th - Graduate Commencement Ceremony

December 14th - Undergraduate Commencement Ceremony

VIII. Adjournment

Adjourn: 5:48 pm

Minutes prepared by Dr. Lina Merchan, Recording Secretary



Savannah State University Faculty Senate Meeting

Minutes for Faculty Senate Meeting on Tuesday, January 14th , 2020

Senators Present: A. Andersen, M. Adams, K. Aites (Vice Chair), G. Bowden (Parliamentarian), A. Chowdhury, C. Creekmur, C. Davis, D. Ebanks, E. Ekuase, J. Elmore, T. Renee Johnson, B. Kawasha, , L. Merchan Alvarez (Recording Secretary), D. Michael, A. Moore(Logistics Officer), P. Morgan, A. Mudrinich, (Corresponding Secretary), E. Nojang, P. Omunga, Y. Park, P. Rivera, D. Ramirez-Valdez, D. Simmonds, K. Stewart, I. Tedrick, W. Tekalign, K. Walker, L. Yount

Ex-Officio: K. Ballard Washington, C. Hoke, R. Leseane, S. Mujumdar, M. Mustafa, L. Noble, A. Ogletree-McDougal, C. Thompson, S. McFall, R. Clark

Visitors: B. Bonjang, I. Brannen, R. Hill, L. Jackson, O. Lanco, F. Mendelson, S. Serdikoff, H. Tavossi, P. West, L. Wyche

I. Call to Order (Aites) 4:11pm

II. Approval of Agenda

Motion to approve the agenda with the addition of Prerequisites

First: Dr. Merchan

Second: Dr. Kai Walker

Votes: 22 Approved; 0 Opposed; 0 Abstain

III. Approval of Minutes from Nov 5th (Aites)

Motion to approve minutes from November 5th , including the correction

First: Dr. Bowden

Second: Dr. Omunga

Votes: 22 Approved; 0 Opposed; 0 Abstain

IV. Swearing of New Senators

New Senator Patrick Morgan was sworn in.

V. President's Report (Ballard Washington)

President Ballard-Washington's report will be available in the Faculty Senate's website.

VI. Old Business

Committee Reports

a. Faculty Affairs (Yount): This year's goal for the Faculty Affairs Committee will be to reevaluate the Faculty Annual Evaluation tool to be in line with the updated Faculty

Handbook. There will also be an evaluation of the Students Teaching Effectiveness Tool to be in line with the Faculty Annual Evaluation tool.

b. Faculty Engagement (Bowden): Faculty received cards to write their interest in participating in a Community outreach Lecture Series. The location and times are still under consideration.

VII. New Business

a. Ad-hoc Mental Health Committee

Motion to create committee to study mental health at SSU.

First: Dr. Michael

Second: Dr. Davis

Votes: 22 Approved; 0 Opposed; 0 Abstain

b. Discussion of Academic Regalia

Create an Ad-hoc committee to discuss African influences in Academic Regalia for faculty and students.

Motion to form Ad-hoc committee.

First: Dr. Yount

Second: Dr. Elmore

Votes: 22 Approved; 0 Opposed; 0 Abstain

c. Prerequisites

There was a discussion on prerequisite errors detected at the beginning of the semester. These are some of the possibilities:

- Professional Advisors doing prerequisite overrides without faculty permission.
- Faculty overrides.
- Students falling a prerequisite for a class they had preregistered.
- Program Coordinators and Chairs doing overrides, without faculty knowledge

Different colleges, departments and programs deal with errors in prerequisites in different ways. Some Colleges run the script to check the errors and in certain occasions drop the students from those classes; other Colleges pass the list of errors to the Chairs, some deal with them, others pass them onto the Program Coordinators who handle the errors. In some cases, faculty receive the list of errors and have to check the students transcripts to decide if the student will be dropped or allowed to stay in the class.

Difficulties with these methods:

- Administrators and faculty are hurriedly correcting schedules for hundreds of students the first weeks of the semester.
- Some errors are not handled, leading to unprepared students allowed to take classes, risking failing and hindering their GPA.

- The reorganizing of schedules at the beginning of the semester complicates deciding the appropriate number of sections and causes difficulties in the budget if a faculty has to be hired in an emergency.

Recommendation:

Some faculty recommend that at the end of each semester, after final grades have posted, that the Registrar drops students that don't have the appropriate prerequisite for the following semester. Exceptions, such as students transferring in or students with faculty permission, can be handled on an individual basis. Students and Departments would have a few weeks to decide on new schedules and appropriate number of sections.

This topic will be discussed in the meeting of the Deans with the Provost.

VII. Announcements

Important Dates

- Jan 13-17th Late Registration and drop/add (Late Registration fee begins)
- Jan 17 Final Payment Deadline; classes dropped for non-payment @5pm
- Jan 20th Martin Luther King Jr. Holiday (No Classes/Offices Closed)
- Jan 21st Deadline for Verification of Course Attendance by 5pm
- Jan 30th –Feb 1st National Freedom Day Observances

Upcoming Faculty Senate meeting

- February 4th, 2020
- March 3rd, 2020
- April 7th, 2020
- May 5th, 2020

IX. Adjournment

Adjourn: 5:27 pm

Minutes prepared by Dr. Lina Merchan, Recording Secretary



Savannah State University Faculty Senate Meeting

Minutes for Faculty Senate Meeting on Tuesday, February 4th, 2020

Senators Present: A. Anderson, M. Adams, K. Aites (Vice Chair), C. Creekmur, C. Curran, C. Davis, D. Ebanks, E. Ekuase, J. Elmore, T. Renee Johnson, B. Kawasha, , L. Merchan Alvarez (Recording Secretary), D. Michael, A. Moore(Logistics Officer), P. Morgan, A. Mudrinich, (Corresponding Secretary), S. Mullgrav, P. Omunga, Y. Park, D. Ramirez-Valdez, D. Simmonds, P. Sivapatham, K. Stewart, L. Tanksley, I. Tedrick, W. Tekalign, L. Yount, X. Zhang

Ex-Officio: R. Leseane, S. McFall, S. Matthews, M. Mustafa, C. Thompson

Visitors: P. Binda, I. Brannen, R. Hill, O. Iancu, L. Jackson, S. Johnson, S. Serdikoff, N. Silberg, H. Tavossi, P. White, L. Wyche

- I. Call to Order (Aites)**
Meeting called to order at 4:11pm
- II. Approval of Agenda (Aites)**
Motion to approve Agenda
First: Simmons
Second: Omunga
Votes: 25 Approved; 0 Opposed; 0 Abstain
- III. Approval of Minutes (Aites)**
Motion to approve minutes with the correction of the following names: Andersen to Anderson and Ianco to Iancu.
First: Tony Jhonson
Second: Justin Michael
Votes: 25 Approved; 0 Opposed; 0 Abstain
- IV. Swearing in of New Senators**
Dr. Paramasivan Sivapatham was sworn in.
- V. President's Report (Leseane)**
The President's report will be available on the Faculty Senate website.

VI. Old Business

a. Committee Reports

- Faculty Handbook Committee: The Report will be made available on the Faculty Senate website.
- NPCC Committee (Sameria McFall)
All the class additions, deactivations and program changes will be available on the Academic Affairs website.
January will be the deadline for modifications to classes for Fall semester.
- Ad-hoc Mental Health Committee
Motion to approve Dr. David Simmons as Chair of the committee
First: Omunga
Second: Stewart
Votes: 25 Approved; 0 Opposed; 0 Abstain
- Ad-hoc Academic Regalia Committee
Motion to approve Dr. Davis as Chair of the committee. Dr. West will be part of the committee
First: Andersen
Second: Elmore
Votes: 25 Approved; 0 Opposed; 0 Abstain

b. Faculty Engagement (Merchan)

We are encouraging faculty to participate in community events such as Regional Science fair and Black Heritage Month. Some ideas for events for the latter are as follows:

Black history Africana Studies
Movies about Black History: Harriet Tubman
Kobe Bryant movie and memorial
4. African Americans contributions to sports
Gullah/ Geechee Pin Point Museum
Gullah Art gallery
I have a dream speech
African fashion
Black Hair Festival
African American scientists
50 Books by African American: Patrick
African Market: groceries stores
African American Business and Law

VII. New Business

-Faculty engagement survey was available at the entry for faculty to participate in community events. The survey also asks about faculty research and interests areas to build a data base and create a speakers series.

-Faculty can send their suggestions and agenda items to facultySenate@savannahstate.edu.

-Public Speaking sessions hosted by the Radio Station are open to students and faculty.

VIII. Announcements

a. NCAA Visit (Mullgrav)

She mentioned Division 2 academic requirements and GPA requirements for Athletes

There will be a Faculty information session 2pm Feb 10th in the student union.

Important Dates

- Midterms: February 29th-March 6th
Midterms grades for Minimester are due Feb 7th
- Spotlight Focus on what matters
Liberal Arts symposium interesting short poster display for students April 7th 2020. Deadline February 18th
Prof. West Thompson, ELC tribute for Tony Morrison February 18th
- Dance Rehearsal feb 20th -21st 22nd Dr. Aites and Dr.Toni Johnson

Upcoming Faculty Senate meeting

- March 3, 2020
- April 7, 2020
- May 5, 2020

IX. Adjournment

Meeting was adjourned at 4:51pm



Savannah State University Faculty Senate Meeting

Minutes for Faculty Senate Meeting on Tuesday, March 3, 2020

Senators Present: A. Anderson, M. Adams, K. Aites (Vice Chair), G. Bowden, A. Chowdhury, C. Creekmur, C. Curran, C. Davis, D. Ebanks, E. Ekuase, R. Franklin, T. Renee Johnson, B. Kawasha, L. Merchan Alvarez (Recording Secretary), D. Michael, A. Moore (Logistics Officer), P. Morgan, A. Mudrinich, (Corresponding Secretary), S. Mullgrav, E. Nojang, P. Omunga, M. Prasad, D. Ramirez-Valdez, P. Rivera, D. Simmonds, P. Sivapatham, K. Stewart, I. Tedrick, W. Tekalign, G. Tessema, L. Yount, X. Zhang

Ex-Officio: K. Ballard-Washington, R. Leseane, A. Ogletree-McDougal, S. Mujumdar, M. Mustafa, C. Thompson

Visitors: P. Binda, I. Brannen, S. Bhuiyan, R. Hill, S. Kim, M. Mazar, F. Mendelson, M. Moaveni, K. Platt, S. Serdikoff, J. Trammel, A. Velazquez, L. Wyche

- I. Call to Order** (Aites)
Called to order at 4:11pm
- II. Approval of Agenda** (Aites)
Motion to approve Agenda
Votes: 23 Approved; 0 Opposed; 0 Abstain
- III. Approval of Minutes** (Aites)
- IV. Motion** to approve Agenda
First: Curran
Second: Mudrinich
Votes: 23 Approved; 0 Opposed; 0 Abstain
- V. Swearing in of New Senators**
Swearing in of Dr. George Tessema
- VI. President's Report**
The President's report will be available will be available in the Faculty Senate website.
- VII. Old Business**
 - a. Classroom Technology (Yount)
The Faculty appreciate the new Smart Boards being installed in the classrooms, but we request that the university doesn't remove the whiteboards from the classrooms, but allow the presence of both types of boards for

different types of situations.

Faculty would also appreciate a vote on deciding the type of technology been added to the classrooms.

Faculty recommend that some of the white boards that were taken down are hung again in other walls in classrooms with Smart Boards. Dr. Leseane mentioned that Physical Plant should be involved in the process.

Mrs. Ogden mentioned that the university will create a committee to look at the technology on the classroom. Dr. Leseane mentioned that the committee will look at the different types of software being used in the university.

Dr. Yount suggests that each classroom be evaluated individually to decide whether to keep the white board in one of the walls.

Mrs. Ogden mentioned that there is a mobile computer lab with 15 laptops, or up to 25 laptops available for faculty. Some funds can be requested to purchase Chromebooks On Wheels for students.

There was a request that there is a monthly check of the markers to make sure that they work properly. Dr. Leseane mentioned that the deans can purchase extra markers in case some classes don't have working markers or the markers get stolen.

Motion to create a committee to look at Classroom Technology in the Faculty Senate.

First: Yount

Second: Simmonds

Votes: 23 Approved; 0 Opposed; 0 Abstain

Motion to create an ad-hoc committee on Classroom Technology in the Faculty Senate.

First: Omunga

Second: Mudrinich

Votes: 23 Approved; 0 Opposed; 0 Abstain

VIII. New Business

a. Committee Charge and Committee Reports

All standing committees will need to submit their reports, minutes and attendance sheets for the year.

b. New Senators for 2020-2021 Academic Year

Colleges are encouraged to decide on Faculty senators for Fall 2020.

- c. Upcoming Faculty Senate Elections

IX. Announcements

- a. Summer Camp Programming (Merchan)

Summer camps are a great opportunity to reach out to the community and showcase our programs. There is non-profit organization that can provide free breakfasts, lunch and dinner for kids enrolled in summer camps.

- b. Programs Serving Minors (Dawson)

There are certain rules that need to be followed when minors are involved in activities on our campus, whether it is summer camps, tutoring, research, or outreach.

1. All events have to be registered with the university.
2. Training for working with minors
3. Screening and background check
4. SSU PSM Code of Conduct
5. Required staff orientation and risk management and reporting requirements
6. Third party facility use agreement

- c. STRIPES Programs (Dawson)

The university is documenting community service for SSU students and offering a certificate at the time of graduation with the number of extra curricular activities done by each student. This program is called Tiger Stripes.

- Extra curricular activities can be advertised at www.savannahstate.edu/tigers for students to join and earn Tiger Stripes.
- Leadership education & academic activities are available
- Students can earn stripes for attending workshops and conferences.
- Some sororities and fraternities require a certain number of stripes to join.
- The Office of Student Affairs keeps track of the Stripes that each student has earned.

Important Dates

Upcoming Faculty Senate meeting

- General faculty Meeting March 31st 4pm
- April 7, 2020
- May 5, 2020

X. Adjournment

Meeting was adjourned at 5:26pm



Savannah State University Faculty Senate Meeting

Minutes for Faculty Senate Meeting on Tuesday, April 14, 2020

Senators Present: A. Anderson, M. Adams, K. Aites (Vice Chair), G. Bowden, A. Chowdhury, C. Creekmur, C. Curran, C. Davis, D. Ebanks, J. Elmore, R. Franklin, T. Renee Johnson, B. Kowasha, I. Korovyakovaskaya, L. Merchan Alvarez (Recording Secretary), D. Michael, A. Moore (Logistics Officer), P. Morgan, A. Mudrinich, (Corresponding Secretary), S. Mullgrav, E. Nojang, P. Omunga, D. Ramirez-Valdez, P. Rivera, D. Simmonds, K. Stewart, I. Tedrick, W. Tekalign, K. Walker, T. Walker, L. Yount, X. Zhang

Ex-Officio: K. Ballard-Washington, E. Campbell, R. Leseane, S. Matthews, S. McFall, S. Mujumdar, M. Mustafa, L. Noble, C. Thompson, L. Wyche, Center for Student Success, Academic Affairs

Visitors: P. Binda, S. Bhuiyan, I. Brannen, V. Brown, S. Butler Lamar, J. Halpin, O. Iancu, R. Hill, K. Jordan, H. Koopmans, M. Moaveni, P. Ogden, C. Samms Brown, S. Serdikoff, J. Trammel, P. White, N. Wilson-Parish

- I. Call to Order (Aites)**
Called to order at 4:03pm

- II. Approval of Agenda (Aites)**
Motion to approve Agenda
First: P. Morgan
Second: G. Bowden
Votes: 26 Approved; 0 Opposed; 0 Abstain

- III. Approval to postpone Minutes (Aites)**
Motion to approve Minutes
First: D. Simmonds
Second: C. Davis
Votes: 28 Approved; 0 Opposed; 0 Abstain

- IV. President's Report**
The President's report will be available on the Faculty Senate website.

- V. Board of Review to finish academic year 19-20**
During the November meeting, the Faculty Senate didn't select a person for the Board Review.
Excerpt from section 2.20 from the Faculty Handbook

“The Board of Review is established to provide a means to hear the complaints of university employees (faculty members) who have exhausted normal channels, as defined herein, but who have not received satisfaction in the resolution of a grievance. A chairperson for the Board of Review shall be elected annually by the Faculty Senate from among the tenured faculty of the institution for a one-(1) year term, to begin no later than November 30 of each academic year. The Faculty Senate shall elect an alternate chairperson. The two must be from different colleges or divisions..”

Motion to populate the Board Review to finish the Academic year 19-20 with T. Walker as Chair and Professor Mudrinich as alternate chair.

First: A. Anderson

Second: P. Rivera

Votes: 28 Approved; 0 Opposed; 0 Abstain

VI. Old Business

Committee Reports will be available in the Faculty Senate website

- a. New Programs and Curriculum Committee
Deans and Departments should meet with the Registrar to discuss the Catalog for the next Academic year. Modifications have to be submitted by the January meeting for the changes to appear in the fall catalog.
- b. Faculty Handbook Committee
The committee is bringing the definitions of faculty positions from USG into our Faculty Handbook and also working on presumption of renewal of contract based on titles
- c. Faculty Affairs Committee
Since the Faculty senate had a special meeting on April 8th there are no updates.
- d. Faculty Development Committee
Dr. Creekmur was elected as officer. They met to establish positions.
- e. Library and Educational Media Committee
Library is continuing to provide information services online. The library staff are still operating by email, chat and phone. They have a continuity of services guide. Overdue fines will be forgiven until the Library reopened
- f. Distance Learning Committee
Before the pandemic, they had discussed many technologies that could be used to improve online learning such as Webex, D2l functionalities, and

Lockdown browser. After the university moved to distance learning, they have partnered with other University office to provide faculty training on how to move to online teaching.

g. Program Deactivation

The Adhoc committee on program deactivation will meet next week to review progress made with regard to the status of its sub-committees workload and its way forward looking into the next Academic Year. The Committee Report will be submitted on the May 5th Faculty Senate.

VII. New Business

a. Academic Affairs Policy Task Force produced a document regarding Overload capacity. The faculty senate will receive comments from faculty until April 27 and the document will be discussed and voted on during the May 5th Faculty Senate meeting.

b. Office Hour requirement

Faculty are encouraged to communicate with students their online office hours

c. University Budget

The university is expecting a drop in enrollment for fall 2020 larger than anticipated due to the coronavirus. This will affect the university budget, but Savannah State is also expecting relief funds from the federal budget.

VIII. Announcements

Election for executive committee will be done on May 5th

1. May 1 Last day of classes
2. May 2-8 Final Exams

Faculty Senate meeting

- May 5, 2020

IX. Adjournment

The meeting was adjourned at 5:18pm



Savannah State University Faculty Senate Meeting

Minutes for Faculty Senate Meeting on Tuesday, May 5th, 2020

Senators Present: A. Anderson, M. Adams, K. Aites (Vice Chair), G. Bowden, N. Cannonier, A. Chowdhury, E. Clark, C. Creekmur, C. Curran, C. Davis, J. Dominy, D. Ebanks, E. Ekuase, J. Elmore, R. Franklin, T. Renee Johnson, S. Kim, B. Kawasha, I. Korovyakovskaya, Y. Liu, S. Loomis, L. Merchan Alvarez (Recording Secretary), D. Michael, A. Moore (Logistics Officer), P. Morgan, A. Mudrinich, (Corresponding Secretary), E. Nojang, P. Omunga, Y. Park, M. Prasad, D. Ramirez-Valdez, F. Reginald, P. Rivera, T. Shakespeare, D. Simmonds, P. Sivapatham, K. Stewart, I. Tedrick, W. Tekalign, K. Walker

Ex-Officio: K. Ballard-Washington, S. Matthews, S. Mujumdar, M. Mustafa, L. Noble, L. Singleton (proxy for McFall), C. Thompson, D. Townsend

Visitors: I. Brannen, S. Butler Lamar, T. Cox, J. Halpin, M. Hayder, O. Iancu, R. Hill, D. Jenkins, H. Koopmans, F. Mendelson, M. Moaveni, P. Ogden, Z. Qin, S. Serdikoff, J. West, G. Wang, P. West, L. Wyche

- I. Call to Order** (Aites)
Called to order at 4:03pm

- II. Approval of Agenda** (Aites)
Motion to approve Agenda
First: Korovyakovskaya
Second: Omunga
Votes: 27 Approved; 0 Opposed; 0 Abstain

- III. Approval of the Minutes** (Aites)
Motion to approve Minutes
First: C. Creekmur
Second: P. Morgan
Votes: 26 Approved; 0 Opposed; 0 Abstain

- IV. President's Report**
The President's report will be available on the Faculty Senate website.

- V. Senate Installation**
The following senators were installed by swearing through an online form:
Jordan J. Dominy, Dustin Michael, Toni Renee Johnson, Eric Clark, Sherrie Loomis, Reginald Franklin, Geoff Bowden, Emmanuel Nojang, Nicole

Cannonier, Andrew Mudrinich, Teresa Shakespeare, Edugie Ekuase, Manoj Prasad, Mary Carla Curran, Sujin Kim, Kisha Aites.

The following senators were not installed: Keneeth Jordan and Jayaraman Kuppuswamy

VI. Old Business

a. Academic Affairs Task Force Recommendations – Update

Departments are encouraged to share their concerns to facultysenate@savannastate.edu by May 11th. Academic Affairs will respond to faculty and departmental complaints by May 22nd. The vote will be done on a Special faculty Senate on May 29th.

b. Reopening committees

Reopening committees will need faculty's help. Faculty can provide financial ideas to reach the 14% decrease in budget by sending messages to Dr. Aites to the faculty senate's email.

c. Promotion and Promotion Covid extension

Faculty have the option of requesting a extra year to submit their promotion and tenure packages or if they are ready they can submit their portfolios.

d. Committee Reports

- New Programs and Curriculum Committee

Course changes and deactivations will be in their report. Starting in the Fall semester instead of the 2nd Tuesday, the meeting will take place the 4th Thursday of each month.

- Faculty Affairs Committee

The Faculty Evaluation Tool and the Student survey were modified.

Motion: to approve the Faculty Affairs Recommendations on student evaluations of teaching effectiveness.

First: J. Dominy

Second: G. Bowden

Vote: 28 Approved; 0 Opposed; 0 Abstain

Motion: to approve the Faculty Affairs Recommendations on Supervisor/Peer Evaluations

First: J. Elmore

Second: M. Adams

Vote: 28 Approved; 0 Opposed; 6 Abstain

Motion: to approve the Faculty Affairs Recommendations for thr Annual Evaluations

First: P. Omunga

Second: A. Chowdhury

Vote: 28 Approved; 3 Opposed; 5 Abstain

- Faculty Handbook Committee
The committee will meet next week and forward modifications to the body afterwards.
- Ad hoc Committee on Deactivations
Motion to extend ad-hoc committee into the next academic year 20-21
First: Korovyakovskya
Second: A. Mudrinich
Vote: 28 Approved; 3 Opposed; 5 Abstain

e. **Board of Review**

Nominations for board of review chair and alternate. The chair has to be have tenure at the beginning of the 2020-2021 academic year

Motion to install Dr. Halpin as chair and Mr. Mudrinich as alternate chair

First: Yount

Second: Shakespeare

Vote 21 Approved; 0 Opposed; 0 Abstain

VII. New Business

a. Nominations for 2020-2021 Executive Committee

1. **Motion** to elect Corresponding secretary from Dustin Michael and Bowden
First: Omunga
Second: Shakespeare
Vote: Bowden 20 Michael 7

2. **Motion** to elect Recording secretary from Moore
First: Korovyakovskya
Second: Kawasha
Vote: Moore 26, 1 other

3. **Motion** to elect Parliamentary from Mr. Mudrinich and Dr. Adams
First: | Korovyakovskya
Second Chrisina Davis
Vote: Mudrinich 20, Adams 16

4. **Motion** to elect Logistics officer
First Teresa walker
Second: Korovyakovskya
Vote 1st round Patric Morgan (15), T Shakespeare(10), Sujin Kim(9)
Vote 2nd round Morgan(17) and Shakespeare(14)

5. **Motion** to elect Vice chair
First C. Davis
Second Korovyakovskya
Vote: Aye 25, Decline 1

Motion to approve Board of Review
First: Jordan Dominy
Second: Carla Curran

VIII. Announcements

a. May 2-8 Final Exams

b. **Adjournment**
6:40pm.

Savannah State University Faculty Senate Meeting

Minutes for Faculty Senate Meeting on Friday, May 29th , 2020

Senators Present: A. Anderson, M. Adams, K. Aites (Vice Chair), G. Bowden, N. Cannonier, A. Chowdhury, E. Clark, C. Creekmur, C. Curran, C. Davis, J. Dominy, D. Ebanks, E. Ekuase, J. Elmore, R. Franklin, T. Renee Johnson, S. Kim, B. Kawasha, I. Korovyakovaskaya , S. Loomis, B. Lundy, L. Merchan Alvarez (Recording Secretary), D. Michael, A. Moore(Logistics Officer), P. Morgan, A. Mudrinich, (Corresponding Secretary), S. Mullgrav, E. Nojang, P. Omunga, Y. Park, M. Prasad, D. Ramirez-Valdez, P. Rivera, D. Simmonds, P. Sivapatham, K. Stewart, I. Tedrick, W. Tekalig, J. Trammel, T. M. Walker, L. Yount, X. Zhang

Ex-Officio: K. Ballard-Washington, R. Leseane, S. Mujumdar, M. Mustafa, L. Noble , S. McFall, C. Thompson, D. Townsend

Visitors: S. Brown, V. Brown, S. Butler Lamar, C. Clougherty, T. Cox, J. Halpin, J. Hamilton, M. Hayder, O. Iancu, J. Lambright, N. Linden, F. Mendelson, J. Millan Otoy, M. Moaveni, I. Mosch, N. Silberg, Z. Qin, S. Serdikoff, H. Tavossi, G. Tessema, G. Wang

I. Call to Order (Aites)

Called to order at 4:03pm

II. Approval of Agenda (Aites)

Motion to approve Agenda

First: Tedrick

Second: Nojang

III. President's Report

The President's report will be available will be available on the Faculty Senate website.

IV. Proposed language for Section 2.3

Definition of Faculty At Savannah State University, the faculty will consist of the Corps of Instruction. The Corps of Instruction will include: Full-time Professors, Associate Professors, Assistant Professors, Instructors, Lecturers, Senior Lecturers, and teaching personnel with such other titles as may be approved by the Board of Regents. Full-time research and extension personnel, including duly certified Librarians, will be included in the Corps of Instruction based on comparable training. Persons holding part-time or adjunct positions will not be considered members of the faculty. Administrators may be appointed ex officio members of the faculty by the President. ○

Motion to approve Language regarding section 2.3.1. on definition of faculty

First: A Mudrinich

Second: Creekmur

Vote: 26 Approved, 0 opposed; 0 Abstain

V. Task Force recommendation (McFall)

Motion To beta test the Academic Affairs Taskforce Workload Policy in 2020-2021 academic year allowing chairs and deans to collect data, to amend the policy to cut the sentence on page 6 "Full-time tenure track faculty assigned courses are expected to meet the Institution's minimum of 720-Student Credit Hours (SCHs) per academic year" and insert in its place "A 720 SCH will trigger overload policy. Departmental averages will be used for workload determinations."



First: Stewart

Second: Rivera

Vote: 32 Approved; 0 Opposed; 0 Abstain

Motion To assign Faculty Affairs the charge to set the parameters on data collection, data analysis, and make recommendations to the proposed policy.

First: Nojang

Second: Andersen

Vote: 29 Approved; 2 Opposed; 1 Abstain

Dr. Yount suggests " that a preliminary analysis be done after fall, perhaps some adjustments be made to the test for spring, with the full slate of recommended revisions to the policy to be introduced before spring break"

VI. Adjournment

Motion to Adjourn

First: Nojang

Second: Ebanks

Adjourned at 6:01pm