Faculty Senate

Executive Committee Minutes

3 January 2012

Present: Dowling, McClain, Metts, Dolo Excused: O’Brien

Unless otherwise stated, handbook policies refer to current handbook, not revised one to be approved.

1. Website: Dr. Metts will be sending documents to Litus Marshall for posting on the website. The Executive committee minutes will be sent to all committee members for perusal before website posting.
2. Handbook:
	1. The revised handbook has yet to be approved
	2. VPAA was contacted in Dec 2011, final preparation to be given to President
	3. For any committee membership, the handbook must be followed for election or appointment. Where elections are specified, then those senators/faculty must be elected. Where election has not occurred, the executive committee will work on correcting this situation.
3. Senators
	1. Dr. Metts will send a note to the library about electing a senator representative
	2. Chairs of faculty senate committees must be senators (handbook policy)
4. Other issues
	1. The Executive committee requests volunteers for an ad-hoc committee focused on class scheduling.
	2. The executive committee will draft a note to Athletics about the student involvement in practice that exceeds NCAA requirements and hinders grade/majors.
	3. The February meeting will include a discussion on student evaluations
		1. Dr. Crow will speak on the concerns/advantages of electronic format
		2. Senators will discuss and vote on the future method of student evaluations
5. Committees
	1. The executive committee agreed to encourage the Committee on Committees to focus on their task of committee restructuring
	2. The executive officers have continued the convening of committees
		1. There exists a duplication of scholarship committees
		2. Admissions has been deleted from revised handbook but was convened under current handbook
		3. Faculty affairs work is delayed because of senator issue

Respectfully submitted

Rose Metts