**Executive Committee of the Savannah State University Faculty Senate**

Minutes for the meeting of Tuesday, October 29, 2013 4 p.m.

President Conference Room—Hill Hall

Present: Ouandlous, Warren, Silberg, Bell, Jordan, Verret, Dozier

1. Call to Order- The meeting was called to order by Vice Chairman Ouandlous at 4:22 p.m.
2. Minutes of the September 24 meeting were reviewed and a motion for acceptance was made, supported and approved.
3. The committee considered potential agenda items for the November 5, 2013 Senate Faculty meeting.
   1. Professor Ken O’Brien proposed a motion to change eligibility rules for serving as a Senator and chairperson of Senate committees. After considerable discussion, it was agreed to ask Professor O’Brien to provide the rationale for the proposed change. Upon receipt the matter will be forwarded to the Handbook Committee as all such changes are to be considered by them.
   2. The committee discussed future work of the Handbook Committee. It was agreed to have the Handbook Committee meet with the president and provost at the beginning of the year to discuss matters outstanding and on the docket.
   3. The committee entertained a proposal for an orientation for new Senators to be conduct before they commence service. The orientation is to cover matters such as the Faculty Handbook, By-Laws, and Roberts Rules of Order. It was agreed the Faculty Senate Parliamentarian and the university General Counsel will conduct the session. In addition, a reception for senators was proposed. The committee agreed to add these matters to the agenda. In addition, it was agreed to refer the matters to the Calendar Committee.
   4. The committee entertained the matter of program coordinator compensation. Various methods of remuneration were discussed, such as course relief and wages. After considerable discussion it was agreed to not add the matter to the agenda as discussions are on-going with the various schools, CLASS in particular.
   5. The committee entertained the matter of considering approval of a nonprofit organization concentration and certificate program, provided it is approved by the Graduate Council this evening.
   6. The committee entertained the matter of faculty election to serve on the Committee on Committees and limitations to the number of committees faculty may serve on. It was agreed that, if the email election resolves outstanding questions, the matter need not be added to the agenda. It was agreed to add to the agenda faculty service limitation on the number of committees. In addition, it was agreed to resume the review of the number of committees. Dr. Bell will review the minutes to ascertain related outstanding items and assignments.
   7. The committee agreed to add the announcement of the date change for the general university faculty meeting from November 26 to the 14th at 4pm. The Provost will send out a call for agenda items. Professor Silberg will also send out a notice to faculty.
4. The committee agreed to change the date of the January Senate meeting to January 14 and the committee will meet January 7.
5. Adjournment-The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

David A. Bell- Recording Secretary