**SENATE FACULTY DEVELOPMENT COMMITTEE MEETING**

March 2, 2015

Payne Hall, Room 106

2:00 - 2:45

Minutes

**Members Present**: U. Brown, Y. Jahmani, J. Wu, L. Shinemin, B. Berry, W. Brooks, C. Faries,

S. Kirkley, K. Mosley, L. Yount, P. Blood

**Absent:** H. Singh, G. Tessema, B. Berry, K. Holmes

FDC Sub-Committee Activities:

* 1. Patents/Copyright
* Advertise existence and purpose to all faculty members, staying within BOR regulations for patents/copyrights
* Adjudicate any issues that arise related to patents/copyright

*The subcommittee had no activity since the previous meeting. A handout outlining the patent process at SSU will be compiled and distributed at the 3/3/15 senate meeting.*

**MEMBERS: H. Singh (chair), S. Kirkley, C. Hines, H. Choi, B. Kalantari**

* 1. Teaching and Learning Grants
* Establish and oversee the grant process (set the selection protocols, advertise the opportunity, collect the applications, award the grants, collect results, etc.)

**MEMBERS: L. Yount (convener), U. Brown, J. Wu, G. Tessema, L. Shinemin, W. Brooks, K. Holmes (AVPAA), D. Andrews (Title III)**

*The committee has received 46 applications (18 CLASS; 1 SOTE; 6 COBA; 21 COST) and are currently*

*reviewing the proposals. Award recipients will be notified on or before 3/9/15. There is $20,000.00*

*available for funding these projects through Academic Affairs. Eligible projects must be completed by 6/1/15.*

* 1. Distinguished Professor
* Clarify the award with Academic Affairs (where we stand with the parameters established last year: #, $, etc.)
* Advertise the opportunity
* Oversee application/award process

**MEMBERS: P. Blood (chair + DP), M. Lemma (DP), C. Chetty (DP), Y. Jahmani, B. Berry, C. Faries, G. Tessema, K. Holmes (AVPAA)**

*Dr. Blood discussed the terms of her previous DP award and will send the revised language of the DP document that was generated at the meeting on 1/28/15 to Dr. Yount. The committee at large agreed that the DP award will be an honor of recognition, and will not have the grant/new project dimension it once had. The committee agreed that the timeline goal is to establish the terms of the award this semester, to officially publicize it Fall 2015, to collect and review applications during Spring 2016, and to have the DP term begin AY 2015-2016.*

* 1. Faculty Sabbatical Ad Hoc Committee
* Formalize and publicize the process for application

**MEMBERS: K. Mosley (convener), C. Faries**

*The committee met with Dr. Verret and produced a policy document to formalize the sabbatical process. The draft is being finalized this month, will be reviewed by the ELC and will be presented to the senate at the April meeting.*