**Graduate Council Meeting**

**Minutes**

October 18, 2010

Colston Conference Room

4:00 PM

Present: Emily Crawford, Harpel Singh, Leseane, Mary Wyatt, Jane Gates, Ulysses J. Brown III, Behrooz Kalantari, William Dowling, Bernita Berry

Call to Order

A quorum was met at 4:30 PM

Approval of Agenda

Election of Secretary

There was no election; the Interim Dean of Graduate Studies took the minutes.

**New Business**

**Role of NPCC**

Dr Wyatt wanted clarification of the role of NPCC as it related to both graduate and undergraduate programs. Also, she wanted a clear explanation of NPCC to be included in the Faculty handbook.

**Masters of Urban Studies and Planning Program**

Dr. Bailey and Dr Gates presented documents (SEE ATTACHMENT) pertaining to the rationale of deactivating the Masters of Urban Studies and Planning Degree program. It was indicated that MUSP was a threshold program and have graduated a small amount of graduates over a ten year period. Instead, it was decided by the Dean, Coordinator and Faculty members of the program to move the Masters of Urban Studies and Planning Degree Program from a degree to a concentration for the Masters of Public Administration Degree.

Dean Gates, Dr. Bailey and MPA Coordinator would monitor the number of individuals that would select Urban Studies and Planning as a concentration over a two year period and “if the numbers increase then they may consider reinstating the Urban Studies and Planning Major.”

Graduate Council voted to deactivate the Masters of Urban and Studies and Planning

**TOEFL scores**

Dr. Ulysses Brown Email to the members of Graduate Council documents pertaining to TOEFL score ; below is a copy of the EMAIL

Dear Dr. Crawford:

I would like to add our minimum TOEFL score to the agenda (internet-based test = 96). Our minimum ibt score seems high when compared to other universities and may unwittingly restrict our growth.

Here are some examples of minimum TOEFL scores:

Jackson State University, 79

Morgan State University, 79

Florida A&M University, 79

Clark Atlanta University, 61

Florida State University, 80

Emory University, 79

Georgia Tech, 79

Georgia Southern, 80

Georgia State, 79

UGA, 80

Armstrong Atlantic State University, 70

Auburn University, 80

Arizona State University, 83

Syracuse University, 79

Brown University, 90

 SSU’s present Internet-based test is 96. Graduate Council voted to change the internet-based test score from 96 to 79.

**Other Curriculum items**

Dr. Leseane was concern about the criteria to obtain graduate Faculty status for professional faculty. There were no written requirements for individuals who were professionally qualified. Dr. Crawford indicated that there was a requirement written for professionally qualified faculty but it did not meet the satisfaction of the Vice President of Academic Affairs.

Announcement

No Announcements

Adjournment

The meeting adjourned at 5:45 PM