

# Have You Applied For Financial Aid?

## Financial Aid Award Letter Checklist

### IMPORTANT REMINDERS OF WHAT YOU NEED TO KNOW AND DO!

This checklist is provided as a tool for you to use. It is not intended to replace the comprehensive information you are responsible for knowing that is provided to you from your [PAWS](#) account.

## How Do I Calculate My Amount Due?

First, determine your total tuition and fees per semester:

- Use the appropriate [fee schedule](#)
- Use the detailed schedule for tuition per credit hour. If enrolled less than 15 hours, replace the tuition in the schedule with your actual tuition
- Replace the Room cost with your actual cost based on room assignment (see room costs at the bottom of page one)

**NOTE: Room is housing and Board is meals**

Second, determine your balance due:

### EXAMPLE:

Total <a href="#">Tuition and Fees</a>	\$5,411.00
- <a href="#">Total Financial Aid Award</a>	\$4,425.00
= <a href="#">Total Estimate Amount Due</a>	\$ 986.00 (Due at registration)

**\*NOTE\*** This amount does NOT include the cost of books and other expenses.

### [ELECTRONIC COST CALCULATOR](#)

### CHECKLIST:

- Have you submitted **ALL** requested documentation to the Office of Financial Aid?
- Have you submitted a Federal Direct Loan request (see enclosure for annual limits)?  
\*\*Applications are available at [www.savannahstate.edu/em/finaid.htm](http://www.savannahstate.edu/em/finaid.htm); *Print* it, *Complete* it, and *Return* to the Financial Aid Office.
- If you have already been awarded a loan, have you signed your Master Promissory Note at StudentLoans.gov?
- Have you calculated your estimated amount due?
- Have you submitted your Parent PLUS Loan Application?  
\*\*This is at the discretion of the parent and student if needed to cover additional fees.  
This loan is **NOT** mandatory.
- If applicable, have you authorized scholarships/third party payments to be sent to Savannah State **before** the payment deadline?
- Have you viewed your award and bill on **PAWS**?