



# Savannah State University

## Position Description – Assistant Football Coach / Student Center Evening Manager

### ***POSITION DESCRIPTION***

Position Title: Assistant Football Coach/Student Center Evening Manager      FLSA Status: Exempt

Reports to: Athletic Director

Department: Athletic Department

Date Prepared: June 2003

### ***BASIC FUNCTION***

This position supervises the evening student staff and game room attendants and assists the football staff in team organization and is head men's and women's tennis coach.

### ***NATURE & SCOPE***

Reporting to the Athletic Director, this position manages all aspects of using tennis training and competition to educate students, and help them develop into more well-rounded individuals.

Serves as team leader to instill in the students that "we are all out for one team with one goal to accomplish" together. Also, this position assists the coach of the football team.

Challenges of this incumbent include recruiting outstanding student athletes for SSU Athletic department.

Maintains budgetary responsibility for the tennis program and ordering athletic equipment.

In addition, this role has responsibility for supervising the evening staff and the game room.

### ***PRINCIPAL ACCOUNTABILITIES***

- Supervise evening staff and game room.
- Recruit players.
- Assist with football practices and games.
- Plan, organize, and execute men's and women's tennis practices and matches.

### ***SPECIALIZED KNOWLEDGE AND EXPERIENCE REQUIRED***

This position requires a four-year college degree.