



Savannah State University Position Description – Nurse Practitioner

POSITION DESCRIPTION

Position Title: Nurse Practitioner – Contract Position 3 days/wk – 15 hours FLSA Status: Exempt
Reports to: Director of Student Development
Division: Student Affairs
Date Prepared: May, 2011

BASIC FUNCTION

The Nurse Practitioner assesses patient status and performs appropriate physical examinations. In collaboration with physicians, manages medical needs of patients and provides care according to a treatment plan.

NATURE & SCOPE

Reporting to the Director of Student Development, the Nurse Practitioner in collaboration with physicians, manages acute and long-term medical needs of patients. Responsibilities include providing monitoring and continuity of care between visits according to a treatment plan, including triaging patient calls/emails.

PRINCIPLE ACCOUNTABILITES

- Assess patient status by obtaining health history through patient/family interviews and chart reviews; assessing presenting illness risk factors, and family history, psychosocial situation, and cultural factors; and perform appropriate physical examination.
- Order/perform appropriate laboratory diagnostic and other screening tests. Seek other information as needed, including consultation with physicians and other clinicians, for evaluation of illness.
- Integrate data to determine diagnosis and therapeutic treatment plan, including identification of any health risks.
- Develop and implement treatment plan by prescribing/dispensing medications and/or injections in compliance with medical practice guidelines and state laws. Handle minor lacerations. Instruct patients/family regarding medication and treatment.
- Educate patients regarding health promotion/illness prevention. Recommend appropriate community resources to meet patient/family needs
- Communicate appropriate case management information to other professionals and community agencies.
- Prepare documentation for medical records including updating patient medical chart by posting examination and test results, diagnosis, medications and treatment in written/computerized form.
- Participate in peer review, chart review, staff education, clinical guideline development, and other continuing education and quality assurance activities to demonstrate compliance with standards, regulations, policies and procedures.
- Act as consultant/collaborator to clinical team on area of specialty. Comply with patient confidentiality requirements; promote patient advocacy. Participate in HIV/STD testing and immunization programs.
- Collaborate with physicians in managing acute and long-term medical needs of patients.
- Provide monitoring and continuity of care between visits according to treatment plan including triaging patient calls/emails.
- Perform other such duties as designated by the Director of Student Development.

SPECIALIZED KNOWLEDGE AND EXPERIENCE REQUIRED

Current state registered nurse license. Current state license as an advanced registered nurse practitioner with prescriptive authority. Current CPR certification. MSN preferred. Successful completion of advanced practitioner training and certification as a practitioner (general or specialized) from an approved nurse practitioner program. Minimum of three years of professional nursing experience in a clinic setting, plus one year nurse practitioner experience.