



## Savannah State University Position Description – Director – Wellness / Head Track Coach

### ***POSITION DESCRIPTION***

Position Title: Dir- Wellness / Head Track Coach                      FLSA Status: Exempt  
Reports to: Student Affairs  
Department: Track / Intramural Recreation  
Date Prepared: June 2003

### ***BASIC FUNCTION***

The purpose of this position is to provide supervision for students, faculty and staff in the University Fitness Center. The incumbent also provides instruction, when needed, to individuals using the facility on proper use and care of the equipment. The incumbent in this position is also responsible for coaching the men and women's indoor and outdoor track team.

### ***NATURE & SCOPE***

Reporting to the Director of Intramurals, this position has the latitude to make decisions regarding general program operations, however any decision addressing university policy must be approved by the Director of Intramurals. The purpose of this position is to develop unity in a highly competitive environment. As a full time team leader, this position must have complete knowledge of all aspects of the track and SSU Fitness Center in order to direct and coordinate activities.

The incumbent in this position must apply theories and principles related to track coaching techniques and management of the University Fitness Center gained through wide seasoning and special development. The incumbent also works weekly with individuals/departments both inside and outside of the university, including Plant Operations, Security, and Equipment Suppliers.

This position also has full responsibility for equipment purchases in the University Fitness Center, in addition to any travel expenses for all track and X-C programs. This position also oversees a total budget of approximately \$80,000 for athletic scholarships.

### ***PRINCIPAL ACCOUNTABILITIES***

- Coach men and women's X-C, indoor track, and outdoor track
- Coordinate the Fitness Center and Training Arena
- Supervise all student workers in the fitness center
- Provide guidance and instruction on use and care of all equipment in the University Fitness Center

### ***SPECIALIZED KNOWLEDGE AND EXPERIENCE REQUIRED***

This position requires an advanced degree in physical education or recreation, first aid certification and ten years work experience.