



Savannah State University Position Description – Carpenter II

POSITION DESCRIPTION

Position Title: Carpenter II FLSA Status: Nonexempt
Reports to: Building Supervisor
Department: Building Maintenance
Date Prepared: June 2003

BASIC FUNCTION

This position repairs, and may erect and install, structures and fixtures of wood, plywood, and wallboard, using carpenter's hand tools and power tools, and conforming to local building codes.

NATURE & SCOPE

Reporting to the Building Supervisor, this position is accountable for providing basic carpentry maintenance throughout the Savannah State campus.

Any repair work requiring work with wood, plywood, and wallboard would be completed by the incumbent. The incumbent is expected to determine the extent of the repair and determine appropriate action to be taken to successfully complete the maintenance request.

This position is also involved in preventive maintenance from a carpentry standpoint and is challenged to observe and identify potential problem areas.

PRINCIPAL ACCOUNTABILITIES

- Assembles cut and shaped materials and fastens them together with nails, dowel pins, or glue.
- Cuts and shapes materials to prescribed measurements using saws, chisels, and planes.
- Repairs any area not specifically requiring electrical work

SPECIALIZED KNOWLEDGE AND EXPERIENCE REQUIRED

This position requires two years of college or vocational/technical school.