



Savannah State University Position Description – Air Condition Mechanic I (Residential Services)

POSITION DESCRIPTION

Position Title: Air Condition Mechanic I – Residential Services FLSA Status: Non-Exempt

Reports to: Director of Facilities

Division: Residential Services & Programs

Date Prepared: June 15, 2011

BASIC FUNCTION

Repair and installation of refrigeration, air conditioning, and incinerators systems including compressors, pumps, vents, meters, pneumatic motors and control systems, heating hot water systems and close loop systems. General maintenance and grounds.

NATURE & SCOPE

Reporting to the Director of Facilities, this position repairs and maintains air condition and heating ventilation, refrigeration and incinerator systems including compressors, pumps, vents, meters, pneumatic motors and control systems to include steam and/or hot water systems. Diagnoses mechanical defects in heating systems, by observing operation of equipment to detect malfunctions. Inspects equipment to detect excessive noise and heat. General maintenance and grounds.

PRINCIPLE ACCOUNTABILITES

- Repair and replace valves in all buildings.
- Check motors, compressor and pneumatic control systems for worn or broken parts.
- Order parts, supplies and equipment.
- Read sketches and blueprints of machinery and mechanical equipment.
- Familiar with steam system operations.
- Perform preventive maintenance on all assisted equipment.

SPECIALIZED KNOWLEDGE AND EXPERIENCE REQUIRED

This position requires four to five years' experience and a graduate from a vocation technical school in heating and A/C systems. Experienced in steam and hot water systems, and certified to handle CFC refrigerants. Knowledge of basic procedures, tools and equipment used in HVAC trade.