



2012 Monthly Payroll Schedule

All new hires to the university should be scheduled to begin work only on the 1st and 3rd Mondays of each month in accordance with the calendar.

Pay Period Beginning & Ending Dates	Pay Date	Pay Period Beginning & Ending Dates	Pay Date
JANUARY 2012 Jan 1 - Jan 31, 2012	Tuesday, Jan 31, 2012	JULY 2012 July 1 - July 31, 2012	Tuesday, July 31, 2012
FEBRUARY 2012 Feb 1 - Feb 29, 2012	Wednesday, Feb 29, 2012	AUGUST 2012 Aug 1 - Aug 31, 2012	Friday, Aug 31, 2012
MARCH 2012 Mar 1 - Mar 30, 2012	Friday, Mar 30, 2012	SEPTEMBER 2012 Sept 1 - Sept 28, 2012	Friday, Sept 28, 2012
APRIL 2012 Apr 1 - Apr 30, 2012	Monday, Apr 30, 2012	OCTOBER 2012 Oct 1 - Oct 31, 2012	Wednesday, Oct 31, 2012
MAY 2012 May 1 - May 31, 2012	10 - Month Faculty Tuesday, May 15, 2012 12 - Month Faculty and Staff Thursday, May 31, 2012	NOVEMBER 2012 Nov 1 - Nov 30, 2012	Friday, Nov 30, 2012
JUNE 2012 Jun 1 - Jun 29, 2012	Friday, Jun 29, 2012	DECEMBER 2012 Dec 1 - Dec 31, 2012	10 - Month Faculty Friday, Dec 14, 2012 12 - Month Faculty and Staff Monday, Dec 31, 2012

Note: eTime approval must be submitted by supervisors no later than 5:00 p.m. on the designated approval day. Approval and pay dates are subject to change and can be found on the ADP Employee Self-Service homepage.