



## 2012 Bi-Weekly Payroll Schedule

*All new hires to the university should be scheduled to begin work only at the beginning of a bi-weekly pay period.*

<b>Pay Period Beginning &amp; Ending Dates</b>	<b>Pay Date</b>	<b>Pay Period Beginning &amp; Ending Dates</b>	<b>Pay Date</b>
<b>JANUARY 2012</b>		<b>JULY 2012</b>	
Dec 24 - Jan 6, 2012	Jan 13, 2012	June 23 - July 6, 2012	July 13, 2012
Jan 7 - Jan 20, 2012	Jan 27, 2012	July 7 - July 20, 2012	July 27, 2012
<b>FEBRUARY 2012</b>		<b>AUGUST 2012</b>	
Jan 21 - Feb 3, 2012	Feb 10, 2012	July 21 - Aug 3, 2012	Aug 10, 2012
Feb 4 - Feb 17, 2012	Feb 24, 2012	Aug 4 - Aug 17, 2012	Aug 24, 2012
<b>MARCH 2012</b>		<b>SEPTEMBER 2012</b>	
Feb 18 - Mar 2, 2012	Mar 9, 2012	Aug 18 - Aug 31, 2012	Sept 7, 2012
Mar 3 - Mar 16, 2012	Mar 23, 2012	Sept 1 - Sept 14, 2012	Sept 21, 2012
<b>APRIL 2012</b>		<b>OCTOBER 2012</b>	
Mar 17 - Mar 30, 2012	April 6, 2012	Sept 15 - Sept 28, 2012	Oct 5, 2012
Mar 31 - April 13, 2012	April 20, 2012	Sept 29 - Oct 12, 2012	Oct 19, 2012
<b>MAY 2012</b>		<b>NOVEMBER 2012</b>	
April 14 - April 27, 2012	May 4, 2012	Oct 13 - Oct 26, 2012	Nov 2, 2012
April 28 - May 11, 2012	May 18, 2012	Oct 27 - Nov 9, 2012	Nov 16, 2012
		Nov 10 - Nov 23, 2012	Nov 30, 2012
<b>JUNE 2012</b>		<b>DECEMBER 2012</b>	
May 12 - May 25, 2012	June 1, 2012	Nov 24 - Dec 7, 2012	Dec 14, 2012
May 26 - June 8, 2012	June 15, 2012	Dec 8 - Dec 21, 2012	Dec 28, 2012
June 9 - June 22, 2012	June 29, 2012		

*Note: eTime approvals must be submitted by supervisors no later than 12 noon on the last day of the pay period. Pay dates and eTime approval deadlines are subject to change. A complete listing of approval dates can be found on the ADP Self-Service homepage.*