Faculty Senate Minutes
Tuesday March 6, 2007
4:00 p.m.
Torian Auditorium, Jordan Hall
Senators Present: Leseane, Crawford, Schroeder, Adeyemo, Spicer, Hoskins, Reddick, Asperheim, Shearin, O’Brien, Yousuf, Ide, Scott, Jordan, Hahn, Franklin, Kalantari, Metts, Gentry, Alemayehu, Song, Turay, Chuckwukere, Gardner, Tessema

I. Call to Order: The Chair called the meeting to order at 4:02 pm.

II. Approval of Agenda: The agenda was approved with notice that Item IV has been added since the agenda was distributed electronically.

III. Approval of Minutes: The minutes were approved with no changes.

IV. Correspondence: Correspondence was received pertaining to later agenda items including contracts and appointments, the Faculty Affairs Committee, and the New Programs and Curriculum Committee.

V. Old Business

A. Faculty summer pay: Faculty Affairs Committee brought a recommendation that summer pay be changed to 9% of a faculty member’s annual salary or $5200, whichever is higher, for a period of one year while equity issues are investigated; after discussion, the recommendation was not passed and instead the Chair appointed a special committee to investigate the issue and report at the next Senate meeting. Committee members appointed are: Jordan, Hahn, Gates (ex officio), Alemayehu, Campbell, Olabaju, Maynor, and Shearin.

B. Faculty parking: The Faculty Affairs Committee has requested information from campus security on how spaces are apportioned across campus and from department heads on the needs of their faculty.

C. Schedule for Summer III and Fall Faculty Institute: This matter is being addressed by the VPAA’s office and Fall Institute planning committee.

VI. New Business

A. Curriculum matters from New Program and Curriculum Committee: The addition of ACCT 4111, removal of prerequisites from MKTG 3175, MGNT 3185, MKTG 4116 and ACCT 2101, and deletions of ACCT 3180, 3185, 4115 and 4130 as required courses brought by COBA were approved; the new course ENGL 3900 was approved; the proposal of FSCI 1101 was remanded to the Core Curriculum Committee for approval.
VII. Other Concerns
A. Update on Presidential Search: The search committee has held two forums so far to gather stakeholder views on qualities they desire in the next president. A search firm has also been hired to aid in identifying strong candidates. Applications are coming in. The deadline for applications is 15 March 2007; candidates may also be nominated via the website.

B. Reminder on election of new Senators: New senators need to be elected in time for induction at the 1 May meeting.

C. Information on contracts and appointments: The hiring process has been streamlined so that applications will be submitted directly to search committee chairs. A revised procedural document was distributed. Policy clarification noting that non-instructional personnel can only be employed or terminated with permission of the President or his designee was also distributed.

VIII. Committee Reports
A. Handbook Committee: No report was given. A motion was made that the 1998 version of the handbook be disseminated with review and revision conducted by the April meeting; this was approved by hand vote. Senate Parliamentarian Dr. Dionne Hoskins was added to the existing Handbook Committee.

B. Faculty Affairs Committee:
1) Items V: A and B were presented in the FAC report.
2) The committee has recommended to Pres. Scott that PTR actions be frozen for one year for review.
3) The committee has contacted the deans to inform them of the approved changes to the evaluation instrument.
4) The committee addressed a memo issued by the Dean of CLASS mandating “10-12” office hours per week distributed across all 5 days of the week. The directive was found to be in violation of Section 2.15.8 of the Faculty Handbook, which states 10 hours per week is required, consisting of days when the faculty member is assigned to teach classes.

IX. Announcements: A question was raised about students being removed and added to classes after the add/drop period. Dr. Gates noted that the financial aid aspect of the issue has been addressed, and in other cases where students return to class after excessive absences, faculty may advise them to withdraw.

X. Adjournment: The meeting was adjourned at 5:54 pm.