Faculty Senate Minutes  
Tuesday April 3, 2007  
4:00 p.m.  
Torian Auditorium, Jordan Hall  

I. Call to Order: The Chair called the meeting to order at 4:07pm.

Dr. Scott announced the death of Dr. Crawford’s mother. Services will be held on 11 April at 11am at Bolton Street Baptist Church.

Dr. Scott also introduced Dr. Sarhan, Mr. Chisholm, and Dr. Familoni, who were also in attendance for the meeting.

II. Approval of Agenda: The agenda was approved with the addition of “Search Committees for Vice President for Academic Affairs and Vice President for Business and Finance” as item C under section VII.

III. Approval of Minutes: The minutes were approved.

IV. Old Business

A. Report of committee on faculty summer pay: The committee brought a recommendation that faculty summer pay be determined at 9% of each faculty member’s annual salary and that full enrollment for summer classes be identified as 16 students per course. The matter was divided into two motions:
   1. On the matter of 9% salary rate, the vote was 15 to 4 against this motion
   2. On the matter of 16 student class size, this motion was approved as a recommendation to the administration

The committee and Mrs. Alemayehu were thanked for their work on this issue.

V. New Business

A. Changes in collaborative education program: Dr. Gates explained that the letters given to students notifying them of the cessation of the collaborative education program with Armstrong had been distributed in error. The program will continue as in the past.

B. Teaching Loads in Mathematics: A proposal was brought to reduce the current teaching load of 15-18 hrs. for math faculty to 12 hrs. per semester. After discussion, the matter was remanded to the Dean of COST, who proposed that acquiring more math faculty (if possible) would help address the problem. The matter may be brought back to the Faculty Affairs Committee if not satisfactorily resolved at the college level.

VI. Committee Reports

A. Handbook Committee: A draft of the 2007 Faculty Handbook was distributed, including a front page of notes identifying areas of substantive change. Approval of the Handbook will be handled in two special meetings: parts 1, 3, 4, 5, and 6 will be discussed on 17 April from 4-5pm, and part 2 will be discussed on 24 April from 4-5pm.
B. Faculty Affairs Committee:
   1. The issue of summer pay had already been presented and voted on earlier in the meeting.
   2. A motion was passed to incorporate data from faculty evaluation of administrators as once component of administrators’ annual performance review. The FAC also requested a meeting with the President to discuss the weight of this evaluation data within the overall review.
   3. A motion was passed requesting that the Dean of CLASS investigate evaluation process issues raised by the vacant department chair positions.
   4. A motion was passed requesting that the President appoint a committee to investigate the proper utilization of ADR processes. Dr. Scott will confer with Mr. Chisholm and appoint a committee to report back at the May meeting.
   5. A motion proposing a change to the Senate by-laws by adding the chair of the FAC as an Executive Committee member was given a first read and will be added to the agenda of the May meeting.
   6. Item Six in the FAC report was withdrawn; Senate by-laws already stipulate that the names of new Senators are to be submitted to the Executive Committee 7 days before the May regular meeting.

VII. Other Concerns
A. Update on Presidential Search Committee: The pool of candidates has been reduced to 9 who will be interviewed by the committee in Atlanta; from there, 5 will be invited for campus visits. The committee will be prepared to extend an offer to the selected candidate by 1 May.
B. Reminder on election of new Senators: Elections must be carried out in time to submit names to the Executive Committee by 24 April.
C. Search Committees for Vice President for Academic Affairs and Vice President for Business and Finance: The search committees for these two positions have been reconstituted to adhere to policy regarding membership of tenured faculty only.

VIII. Announcements
A. Honors Convocation (April 19): Mr. Lester Johnson will be this year’s Honors Convocation Speaker. Faculty are required to attend.
B. University Forum (April 19): Vice-Chancellor Sethna will address the SSU community regarding the future of the university at 3pm. Faculty are strongly encouraged to attend.
C. Graduation: Spring 2007 commencement will be held on 12 May. Georgia Department of Labor Commissioner Michael Thurmond will be this year’s commencement speaker.
D. Others:
   1. The Disability Awareness Conference will be held on April 26 and 27 from 9-11 and 1-3 each day in the Ballroom.
   2. A University Faculty meeting will be held on 11 April at 4pm in Torian Auditorium.

IX. Adjournment: The meeting was adjourned at 6pm.