Faculty Senate Minutes  
April 26, 2005  
Torian Auditorium, Jordan Hall

I. Call to Order  
Chair Carlton Brown called the meeting to order at 4:15 p.m.

II. Approval of Agenda  
The agenda was approved with no changes.

III. Approval of Minutes  
The Jan. 19, 2005 minutes were approved with no changes.

IV. Correspondence  
There was no correspondence.

V. Old Business  
A. Faculty Evaluation Committee  
Dr. Gates reported. The weight for the categories in the faculty evaluation system have been finalized. Teaching effectiveness has a variable weight with a minimum of 40%. Student views of teaching has a variable weight of 10% with a minimum of 10%. Institutional and/or community service has a fixed weight of 15%. The category of research and scholarship has a fixed weight of 15%. The area of strategic goal achievement contribution has a fixed weight of 20%. The weights assigned by the committee were approved. With regard to piloting the instrument, it was suggested that in each of the Colleges, the Dean and chair could pilot the instrument with 2 faculty members who volunteer in each school. Dr. Gates and Dr. Jordan will structure the pilot process.

B. Dr. Maynor’s Correspondence  
Dr. Maynor proposed that CTLAS have representation on the Faculty Affairs Committee with non-tenured faculty since CTLAS no longer has any tenure-track faculty. Dr. Schroeder will revise the revision on committee membership rules to allow representation by CTLAS members. He will propose a change to the document that was approved at the October meeting.

C. Other Committee Reports  
There were no reports.

VI. New Business  
D. Election of Senators for 2005-2006 academic year.  
Dr. Crawford reminded everybody to hold elections for the 2005-2006 academic year and that new Senators should attend the May meeting.

E. Faculty Handbook
The handbook needs to be revised and approved. We currently do not have an operative faculty handbook. The Executive Committee will re-empower the Faculty Handbook Committee to work on the handbook by the September, 2005 meeting.

**F. Administrative Evaluation Committee**
A subcommittee of the Faculty Affairs Committee will get an instrument together for this evaluation. The Senate Vice-Chair will charge the faculty Affairs Committee with this task.

**G. Curriculum**
Dr. Berry distributed course changes in Social Work graduate courses for the Senate’s information. These courses had already been approved by the Graduate Council. The course in Urban Studies was approved with the proviso that the course title be changed from Introduction to Urban Studies to Survey of Urban Studies.

**VII. Announcements**
The college of Business received accreditation and is one of 470 institutions worldwide to have accreditation.
Chemistry and Communications are next in line for accreditation.
Commencement will be May 7 at 10:00 a.m.
The Hill Hall Gala will be May 7 at the Savannah International Trade Center.

**VIII. Adjournment**
The meeting was adjourned at 5:45 p.m.

Senators present: Crawford, Raut, O’Brien, Morgan, Leseane, Adeyemo, Alemayehu, Johnson, Kalu, Franklin, Song, Ouandlous, Jordan, Schroeder, Afolabi, and Haas. These are the Senators who signed to attendance sheet. Please remember to sign the attendance sheet at the meetings even if you arrive late. In this way, we can keep an accurate attendance record.