Minutes of the International Students, Programs, and Services Committee meeting held on

Thursday, November 6

The International Students, Programs, and Services Committee met on Thursday, November 6 at 4:00pm in the conference room of the Academic Affairs’ Office in the Colston Administration Building (2nd floor).

* The following members were present:

1. Dr. Emmanuel Naniuzeyi
2. Dr. Kevin O’Brien
3. Dr. Diogo Pinheiro
4. Dr. Felicia Bell
5. Professor Adam Cottle
6. Ms. Joline Keevy (ex-officio member as advisor of International students)
7. Mr. Jonas Subaar
8. Ms. Tkeyah Butler

* Mr. Mark Sanders was excused and Dr. Carl Walton was absent.
* The meeting was presided by Dr. Emmanuel Naniuzeyi. After a brief introduction of each member, Ms. Tkeyah Butler read the charges to the committee as described in the faculty handbook. Dr. Naniuzeyi explained that his responsibility was to call the first meeting of the committee. The meeting had only one item on the agenda: the election of the Chair.
* After a short discussion pertaining to some points of clarification, Dr. Diogo Pinheiro was nominated by Dr. Felicia Bell. The nomination was properly seconded by Mr. Jonas Subaar. Since there was no other nomination on the floor, Dr. Naniuzeyi proceeded with the election and by unanimous votes, Dr. Diogo Pinheiro was elected Chair of the International Students, programs, and Services Committee.

Respectfully submitted by Dr. Emmanuel Naniuzeyi