Faculty Senate Minutes- Savannah State University

Tuesday, Nov.1, 2011 4 PM Jen Auditorium Whiting 112

Senators Present: Han, Metts, Yount, O’Brien, Kawasha, St. Mark, Stewart, McClain, Bentley, Franklin, Reddick, Arora, Dowling, Johnson, Smith, Andreou, Taylor, Tessema, Sivapatham, Dolo, Singh, Cox, Sajwan, Harris-Murphy, Warren

Senators Absent: Silberg, , Jamison, Ide, Yoon, Sarhan

Seantors excused: Faries

Visitors: Stokes, McFall, Barnette, Dunn, Fayoyin, Chetty, Anderson, Wyche, Fayoyin, Leseane, Best, Myers, Clark, Cranford, Brown

1. Call to Order- The meeting was called to order by Vice-Chair Dr. Dowling at 4:05 PM with a quorum present.
2. Moment of Tribute- There was a minute of silence to honor the memory of our friend, colleague, and Senator Dr. Russell Chambers.
3. Approval of Agenda-The President’s report was moved to be given after the approval of the minutes takes place. The agenda was then approved.
4. Approval of Minutes- Under the executive Committee Report item N, line 8 should read: The Senate approved a motion to make a one-time exception to allow the Executive Committee to name the NPCC.

Under VII- Student Evaluations, the last two lines should read: The Senate approved a motion to conduct an online vote of Senators regarding a one semester trial of online student evaluations of faculty.

With these changes, the minutes were then approved.

1. President’s Report
2. For Homecoming, there were 20,000 people on campus. Alumni were excited to be on campus.
3. Enrollment is 4,556 students after midterms, a record enrollment. We had 1,500 first-year students and retained most of them.
4. The Chancellor was impressed with our campus, faculty, and students.
5. Two buildings, including the Student Union, have been completed with students fee dollars only. SSU has completed the QEP, Focus report, and Compliance report for SACS. We have not yet addressed the student/faculty ratio in Criminal Justice. There are no remaining assessment effectiveness issues.
6. A. The university’s master plan is just about complete. Adams Hall will house part of the office of Student Affairs and Morgan Hall will house the School of Education. These are our two oldest buildings.

B. Tiger Court will be open at the end of April and will have 325 beds.

C. The athletic complex is due to be completed by Thanksgiving.

D. We have a lot of space that is not being utilized. We have to reconfigure some of our space. In Hill Hall, the seminar room on the 3rd floor is listed as a classroom. Graduate classes could be held there.

E. Faculty input is requested for the master plan.

 6. Dr. Huckaby started formula funding and space utilization projects. We receive funding based on enrollment .Degree completion and graduation rates are other factors in formula funding.

7. The Chancellor has put forth a proposal to review 35 institutions for consolidation. The Chancellor will determine criteria for consolidation. The feasibility of consolidation will then be explored.

1. Curriculum Proposals- **The following curriculum proposals were approved.**
2. **New course EDUC 4100 Special Problems in Education**
3. **New course HEDU 1301 Fitness Walking**
4. **New course HEDU 1520 Group Fitness**
5. **Course change name of HEDU 1621 Aqua Dynamics to HEDU 1621 Water Aerobics**
6. **Minor in Visual and Performing Arts**
7. **Renumber course from MUSC 2121 to MUSC 3121 History and Literature of Music I**
8. **Renumber course MUSC 2122 to MUSC 3122 History and Literature of Music II**
9. **Renumber MUSC 2421 to MUSC 3421 Instrumental Methods I**
10. **Renumber MUSC 2422 to MUSC 3422 Instrumental Methods II**
11. **Add completion of ENGL 1102 with a grade of C or better as a prerequisite to RPHS 2101 Introduction to Philosophy**
12. **Renumber Introduction to Philosophy from RPHS 2101 to PHIL 2010**
13. **Add completion of ENGL 1102 with a grade of C or better as a prerequisite to RPHS 2241 Ethics**
14. **Renumber Introduction of Ethics from RPHS 2241 to PHIL 2030.**
15. **New course ENGL 2111 World Literature II**
16. **Dual Degree Requirement: To the existing policy, add: Students who complete the first and second major at the same time are exempted from minor requirements and open free electives for the second degree.**
17. **Double Major Requirement: To the existing policy, add: Students who complete the first and second major at the same time are exempted from minor requirements and open free electives for the second degree.**
18. Committee Reports
19. Committee on Committees A. Dr. Stewart has prepared a spreadsheet listing all faculty members who volunteered to serve on committees. Some committees are not yet fully staffed.

B. **A motion was approved to have the Committee on Committees nominate faculty members to fill any vacancies on committees if we do not have all the committees staffed by volunteers by November 8.**

 2. Planning & Budget Committee- Dr. Yount A. At the October meeting of the President’s Budget and Planning Committee, it was decided that, of the 2012 fiscal year budget surplus, $435,000 would go to Academic Affairs. $75,000 of that money would be for faculty development, and the remaining money would be for faculty lines- 2 in CLASS, 1 in COBA, and 1 in COST.

B. Faculty who are interested in having their pay on a 12-month basis will have to speak with the SSU Credit Union as an individual about setting up a deposit and redistribution system on the 12 month cycle. Faculty pay cycles are otherwise fixed in the present pay structure, according to BOR policy.

C. Faculty who are not provided with appropriate course release time related to multiple year grants should report this concern immediately to Academic Affairs-this is not a budget issue, but an administrative one.

3. Executive Committee

A. We met with the President and asked her about moving the Registrar’s Office to Academic Affairs. The problem is that the duties of the Registrar fall under both Academic and Student Affairs.

B. Salary Analysis- The salary analysis that we had requested for the faculty is being done for the staff by an outside agency and perhaps could be extended to include faculty equity. Dr. Crow could also look at his.

C. At the Nov.3 faculty meeting, there will be a presentation about Health benefits. There are also fringe benefits available to us as state employees. Ms. Fletcher has been requested to make a list of state employee benefits.

4. Instructional Technology Subcommittee of the Computer Committee

A. We were asked to look at the circulated list of hardware to meet our needs in the classroom.

1. Student Evaluations-**A motion was approved to conduct a one-semester trial of online student evaluations of faculty.**
2. Handbook- The handbook is still being corrected and will be submitted to the President for her review.
3. Announcements

A. The 15th Annual Southeast Model African Union Conference will be held at SSU from Nov.10-12.

B. Founder’s Day will be held on November 18 at 10 AM. Dr. Brock will be the speaker. All 10 AM classes will be directed to the Tiger Arena.

C. The ethics refresher course should be completed by December 31.

1. Announcements- The meeting was adjourned at 4:55 PM.