Executive Committee Minutes of the Savannah State University Faculty Senate

Tuesday, March 27, 2012 5 PM Business Building

1. Call to Order- The meeting was called to order by Dr. Dowling at 5 PM.
2. Dr. Metts will remind the Deans from each College to send her a list of Senators for 2012-2013 .
3. Dr. Dowling will send Dr. Schroeder an email about Dr. McClain’s concern that syllabi are being approved in her department by the Department Chair. He will also ask Dr. Schroeder if there are CLASS policies on syllabi.
4. Dr. Dowling will send an email to Dr. Dozier to remind her that she should send a letter to Dr. Dowling to indicate her rejection of the following Senate motion: Any faculty member serving in an administrative position with personnel recommendation authority may not serve on faculty search committees or personnel committees, including pre-tenure, tenure, promotion, and post-tenure.
5. The agenda was for the April 3, 2012 Senate meeting will include:
6. Call to Order
7. Approval of Agenda
8. Approval of Minutes from March, 2012 meeting
9. Approval of Handbook
10. Reapportionment of Senate
11. Committee Reports
12. Executive Committee report
13. Announcements
14. Adjournment
15. The Executive Committee report will consist of the following:
16. Dr. McClain’s issue about syllabi. Are there CLASS policies on syllabi?
17. Remind the faculty to do student assessments. We are also bringing up the future window and timing of the evaluations.
18. We are still awaiting Dr. Dozier’s response regarding the Senate motion listed above.
19. Adjournment- The meeting was adjourned at 5:40 PM.

Respectfully submitted,

Kevin O’Brien- Recording Secretary